

Northwest Regional Lancaster County Police Commission
8855 Elizabethtown Road
Elizabethtown, PA 17022

Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on November 25, 2025

1. Chairman Douglas Hottenstein called the meeting to order at 7:00 P.M. in the Mount Joy Township meeting room, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Present were Douglas A. Hottenstein, Kevin Baker, John Rudy, Debra Dupler and Rick Gibble. Also in attendance – Chief Mark Mayberry, Marc Hershey and Lisa Heilner.
2. Public Comment: None
3. Consent Calendar:
 - a. Approval and ratification of the minutes of the October 28, 2025 meeting.
 - b. Accept and ratify the Treasurer's Report for the period of January 1 through October 31, 2025, subject to audit.
 - c. Approve payment of all bills via Bill List #25, #26 and #27 in the amount of \$101,907.04. Ratify payment of all payrolls for the period of October 2025, inclusive, in the amount of \$320,487.68 which represents three (3) pay periods.
 - d. Raymond James Pension Account summary from September 30 to October 31, 2025.

A motion was made by Kevin Baker, seconded by John Rudy to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion.

4. New Business:
 - a. A discussion was held regarding initiating the hiring process for an officer to replace Officer Gavin Kline, who will be retiring after twelve years of service with the Department. A motion was made by Debra Dupler, seconded by John Rudy to begin the application process. Deadline for applications will be January 2, 2026. All members voted in favor of the motion.
 - b. A discussion was held regarding the Department's participation with the Elizabethtown Regional Booking Center. The 2026 cost would be approximately \$3257.75. E-town PD, SRPD, MJBPD and NWRPD are the participating agencies. All criminal processing is done at the booking center. A motion was made by Debra Dupler, seconded by Kevin Baker to approve participating in the Elizabethtown Regional Booking Center. All members present voted in favor of the motion.

5. Old Business:

Chief Mayberry updated the Commission regarding the status of the Stonemill Road speeding complaint. 10.5 hours of enforcement were done in the area which resulted in 26 traffic stops and 22 citations being issued.

6. Advisements:

- a. NWRPD is participating in the Toys for Tots program.
- b. \$887.50 was donated to the Suzanne H. Arnold Center for Breast Health. Officer Carl Bergmark organized the Pink Patch program for our Department.
- c. NWRPD donated \$1350 to the Lancaster County Beards for Brothers program.
- d. Officers handed out close to 1000 glow necklaces on Halloween night.
- e. Officer Pat Giberson attended a two-day ARIDE Training (Advance Roadside Impaired Driving Enforcement).
- f. Officer Brad Redinger attended a three-day DUI Conference.
- g. NWRPD will be participating in the Click It or Ticket enforcement wave from 11/10 to 11/30. Our agency has been allocated \$2000 for enforcement.
- h. Cram a Cruiser event was held on Saturday, November 22 at the Weis Markets. Items collected benefit the Elizabethtown food pantry.

7. Correspondence:

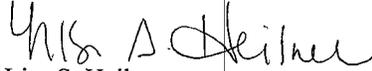
- a. Calls for Service – October 2025
- b. Police Activity Report - October 2025
- c. Overtime Report – October 2025
- d. Police Cruiser Mileage Chart – October 2025

8. Other Business: None.

The next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held December 23, 2025 at 7 p.m. at the Mount Joy Township Municipal Building.

A motion was made by Debra Dupler, seconded by Kevin Baker to adjourn the meeting at 7:20 p.m. All members voted in favor of the motion.

Respectfully Submitted,



Lisa S. Heilner
Assistant Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission