

Northwest Regional Lancaster County Police Commission
8855 Elizabethtown Road
Elizabethtown, PA 17022

Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on January 28, 2025

1. Kevin Baker called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Kevin Baker led the pledge of allegiance.

Roll Call: Present – Douglas A. Hottenstein, John Rudy, Debra Dupler, Richard Gible and Kevin Baker were in attendance. Also in attendance – Chief Mark Mayberry, J. Marc Hershey.

2. Organize for Year 2025:

A motion was made by Debra Dupler, seconded by John Rudy to appoint Doug Hottenstein as Chair. All members present voted in favor of the motion.

A motion was made by Debra Dupler, seconded by John Rudy to appoint Kevin Baker as Vice Chair. All members present voted in favor of the motion.

A motion was made by Debra Dupler, seconded by Richard Gible to appoint J. Marc Hershey as Secretary/Treasurer and Lisa Heilner as Assistant Secretary/Treasurer. All members present voted in favor of the motion.

A motion to appoint Northwest Bank and PLGIT as Financial Institutions was made by Kevin Baker, seconded by Debra Dupler. All members present voted in favor of the motion.

A motion to appoint Morgan, Hallgren, Crosswell & Kane and Eckert Seamans (Labor) as solicitors was made by Debra Dupler and seconded by John Rudy. All members present voted in favor of the motion.

3. Public Comment: None

4. Consent Calendar:

- a. Approval and ratification of the minutes of the November 26, 2024 meeting.
- b. Accept and ratify the Treasurer's Report for the period of November 1 to December 31, 2024, subject to audit.
- c. Approve payment of all bills via Bill List #29 through #35 in the amount of amount of \$188,210.32; ratify payment of all payrolls for the period of November 2024 through December 2024, inclusive, in the amount of \$419,391.82, which represents four (4) pay periods.
- d. Raymond James Pension Account summary from October 31 to December 31, 2024.
- e. Resolution 1 of 2025 regarding Uniformed Pension Plan

A motion was made by Debra Dupler, seconded by Kevin Baker to approve items a. through e. of the Consent Calendar as presented. All members present voted in favor of the motion.

5. Old Business: None

6. New Business:

A motion was made by Debra Dupler, seconded by John Rudy to approve the letter of engagement for White, Rudy LLC to perform the 2024 Audit.

A discussion was held regarding the location of the March 25 Commission meeting. A special election will be held that day for the Pennsylvania Senatorial vacancy and the municipal meeting room will be unavailable. The consensus was that the Commission meeting will be held in the small Mount Joy Township conference room, or if needed, the public works break room.

Sergeant Aaron McCoy was present to update the Commission members about the Department drone program. The drone has been very useful in a number of ways – crime scenes, accident scenes, locating missing or injured persons as well as multiple other instances. Our drone, manufactured by DJI, is now the subject of proposed federal legislation restricting its use. There are concerns about data security and national security because DJI is manufactured in China. Skydio, a drone manufactured in California, is now having issues because their batteries are made in China. At this point, it is unknown if the U.S. Government will pass the legislation banning the use of the DJI drone. Sergeant McCoy will update the Commission when more information is available.

Chief Mayberry advised the Commission that due to a grant obtained by Officer Redinger through the Pennsylvania Commission on Crime and Delinquency, the Department will be purchasing a TruNarc, a handheld narcotics analyzer. The device will be very helpful to officers for field testing suspected controlled substances. The cost of the device is \$46,565 and the grant obtained will cover all but \$1531.

7. Advisements:

Chief Mayberry reported that Sergeant Seth Arnold and Officer Chris Good attended an auto theft and vehicle crimes training.

The Department is currently participating in the Bleed Blue Challenge. The event will end on February 28.

The Officers Association donated \$200 to the Giving Tree Program at Bear Creek School. The money was used to purchase meals for 50 families. The Association also delivered Christmas presents to several families.

8. Correspondence:

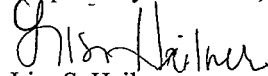
- a. Calls for Service – November and December 2024
- b. Police Activity Report – November and December 2024
- c. Overtime Report – November and December 2024
- d. Police Cruiser Mileage Chart – November and December 2024

9. Other Business:

An executive session to discuss personnel issues will be held before the next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission on February 25, 2025 at 6 p.m. at the Mount Joy Township Municipal Complex.

A motion was made by Kevin Baker, seconded by John Rudy to adjourn the meeting at 7:50 p.m. All members voted in favor of the motion.

Respectfully submitted,



Lisa S. Heilner
Assistant Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission