

Northwest Regional Lancaster County Police Commission
8855 Elizabethtown Road
Elizabethtown, PA 17022

Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on October 22, 2024

1. Kevin Baker called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Kevin Baker led the pledge of allegiance.

Roll Call: Present – David W. Sweigart II, Kevin Baker, John Rudy, Debra Dupler and Doug Hottenstein were in attendance.

2. Public Comment: none

3. Consent Calendar:

- a. Approval and ratification of the minutes of the September 24, 2024 meeting.
- b. Accept and ratify the Treasurer's Report for the period of January 1 through September 30, subject to audit.
- c. Approve payment of all bills via Bill Lists #24 and 25 in the amount of \$151,882.08; ratify payment of all payrolls for the period of September 2024, inclusive, in the amount of \$189,067.86 , which represents two (2) pay periods
- d. Raymond James Pension Account summary from August 30 to September 30, 2024

A motion was made Debra Dupler, seconded by John Rudy to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion.

4. New Business:

Chief Mayberry informed the Commission that the 2025 agreement for the Elizabethtown Regional Book Center is due at the end of the year. The cost per agency is \$3196. The participating agencies are Elizabethtown Borough, Northwest Regional, Mount Joy Borough and Susquehanna Regional Police. A motion was made by Debra Dupler and seconded by David W. Sweigart II to approve the 2025 cost of participation. All members present voted in favor of the motion.

5. Old Business:

Treasurer Marc Hershey presented the 2nd draft of the 2025 budget. The second draft total budget is reduced approximately \$100,000 from the first draft. Marc is still waiting finalization of the municipal contribution figures. When he receives property tax numbers from Mount Joy Township and West Donegal Township, he will then be able to calculate the total police services number for the two municipalities. Those numbers will have no affect on the 2025 budget. Both municipalities will see an approximate 5.9% increase. Budget increases are driven by wages through the contract, and insurance benefits. A discussion was held regarding the budget line for an additional license plate reader. David W. Sweigart II made a motion to accept the 2nd draft of the 2025 budget as written. Debra Dupler seconded the motion and all members voted in favor.

Chief Mayberry reported that the oral interviews for the promotion of two officers to sergeant will be administered on October 23 beginning at 1 p.m. Formal approval by the Commission will take place at the November meeting.

The Department Christmas Party will be held on Saturday, December 21st at Hennigan's', beginning at 6 p.m.

6. Advisements:

The Faith & Blue event was held on October 12 at the E-town Grace Church on Anchor Road. Local First Responders participated and Chief Mayberry said the event was very successful.

The DEA National Drug Take Back event will be held on October 26 from 10 a.m. to 2 p.m. at the Giant Food Store.

NWRPD will again participate with the Toys for Tots program.

NWRPD will be holding a Cram A Cruiser event on November 23, 2024. This will take place at Weis Markets.

NWRPD assisted Elizabethtown College with a Drug Take Back event on October 19.

Officer Wade Gernert completed 40 hours of Crisis Intervention Training.

Officer Abby Shaeffer completed CPR/First Aid Instructor Training.

7. Correspondence:

- a. Calls for Service – September 2024
- b. Police Activity Report – September 2024
- c. Overtime Report – September 2024
- d. Police Cruiser Mileage Chart – September 2024

8. Other Business:

Chief Mayberry reported that a “Move Over” detail was held on October 19 in coordination with Cocker’s Towing. The intention was to enforce the fairly new law requiring motorists to safely move over into the far-left lane if emergency vehicles, or tow trucks are on the shoulder of the roadway.

The Department also assisted in the closure of portions of 283 and bridge overpasses on Sunday, October 20 during which time presidential candidate Trump was in Lancaster City.

The next meeting of the Northwest Regional Lancaster County Police Commission will be held on November 26, 2024 at 7 p.m. at the Mount Joy Township Municipal Complex.

A motion was made by David W. Sweigart II, seconded by John Rudy to adjourn the meeting at 7:45 p.m. All members voted in favor of the motion.

Respectfully submitted,

Lisa S. Heilner
Assistant Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission