

**Northwest Regional Lancaster County Police Commission**  
**8855 Elizabethtown Road**  
**Elizabethtown, PA 17022**

**Minutes of the Regular Meeting of the**  
**Northwest Regional Lancaster County Police Commission**  
**Held on August 27, 2024**

1. Kevin Baker called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Kevin Baker led the pledge of allegiance.

Roll Call: Present – David W. Sweigart II, Kevin Baker, John Rudy, Debra Dupler and Doug Hottenstein were in attendance.

2. Public Comment: Officer Aaron McCoy was in attendance to talk about the recently passed legislation which will provide for police officers to receive pension service credit for prior service in previous police pension funds. Act 49 will allow officers to buy back prior police service up to five years. If the Commission wishes to allow this to occur in the current Northwest Regional Pension Plan, an amendment must be passed. Lisa will confer with our actuary from Conrad Siegel for advice on next steps and will report back to the Commission.

3. Consent Calendar:

- a. Approval and ratification of the minutes of the July 23, 2024 meeting.
- b. Accept and ratify the Treasurer's Report for the period of January 1 through July 31, 2024, subject to audit.
- c. Approve payment of all bills via Bill Lists #17,18,19 and 20 in the amount of \$93,121.57 ; ratify payment of all payrolls for the period of July 2024, inclusive, in the amount of \$193,550.64 , which represents two (2) pay periods.
- d. Raymond James Pension Account summary from June 28 to July 28, 2024.
- e. Approve the 2025 Minimum Municipal Obligation for the non-uniformed Pension Plan per the memo dated August 20, 2024.
- f. Approve the 2025 Minimum Municipal Obligation for the uniformed Pension Plan per the memo dated August 20, 2024.

A motion was made Debra Dupler, seconded by John Rudy to approve items a. through f. of the Consent Calendar as presented. All members present voted in favor of the motion.

4. New Business:

Chief Mayberry presented a certificate of appreciation to Becca Bair for her fundraising efforts on behalf of the K9 Unit of the Department.

Phil Rudy and Shawn Carl of White, Rudy LLC presented an overview of the 2023 financial review. Debra Dupler made a motion, seconded by David W. Sweigart II to accept the 2023 financial review. All members present voted in favor of the motion.

5. Old Business:

National Night Out 2024 was unfortunately canceled on the evening of August 6 due to the forecast for torrential rain and thunderstorms, which proved to be correct. Planning is underway for the 2025 event.

Written promotional testing will be held on September 18, 2024, and promotional oral interviews will be held on October 23, 2024.

CORDICO wellness program has been implemented.

The two Kenwood portable radios have arrived and placed into service.

6. Advisements:

Detective Frank Ember participated as a Camp Counselor/Instructor at the Pennsylvania State Police Camp Cadet Program on August 5-9.

Cones With A Cop will be held at Udder Bliss on August 29.

Officer Abby Shaeffer assisted with a Verizon Back to School Backpack Event on July 28.

Cocker's Towing donated \$3500 towards the National Night Out Fireworks.

Officer Carl Bergmark attended a two-day Active Assailant Training, presented by the Lancaster County Special Emergency Response Team.

Officer Seth Arnold and Officer Chris Good attended a DUI Checkpoint Training.

On July 27, Sergeant Adam Shope and Officer Wade Gernert attended a Community Picnic event at Risser's Mennonite Church. The church made a \$215 donation to the Department.

7. Correspondence:

- a. Calls for Service – July 2024
- b. Police Activity Report – July 2024
- c. Overtime Report – July 2024
- d. Police Cruiser Mileage Chart – July 2024

8. Other Business:

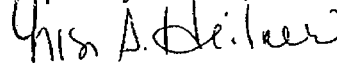
Chief Mayberry advised that the first of two cruisers that were ordered has arrived and is being serviced. The second is in transit and should arrive shortly. Both vehicles will need to be outfitted upon their arrival.

Debra Dupler questioned the status of the LED lighting replacement for the Department. Lisa advised that we are still waiting for Hawthorne Electric to schedule installation. Ms. Dupler also questioned whether or not there were still issues with kids coming through the fence in the police parking lot during GEARS activities.

The next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on September 24, 2024 at 7 p.m. at the Mount Joy Township Municipal Complex.

A motion was made by John Rudy, seconded by David W. Sweigart II to adjourn the meeting at 8:00 p.m. All members voted in favor of the motion.

Respectfully submitted,



Lisa S. Heilner  
Assistant Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission