

**Northwest Regional Lancaster County Police Commission**  
**8855 Elizabethtown Road**  
**Elizabethtown, PA 17022**

**Minutes of the Regular Meeting of the**  
**Northwest Regional Lancaster County Police Commission**  
**Held on November 28, 2023**

1. Doug Hottenstein called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Doug Hottenstein led the pledge of allegiance.

Roll Call: Present – Douglas A. Hottenstein, Ralph Horne, Debra Dupler, David W. Sweigart II and Eric Kreider were in attendance.

2. Public Comment: None

3. Consent Calendar:

- a. Approval and ratification of the minutes of the October 24, 2023 meeting.
- b. Accept and ratify the Treasurer's Report for the period of January 1 to October 31, 2023, subject to audit.
- c. Approve payment of all bills via Bill Lists #23 and #24 in the amount of \$73,135.92. Ratify payment of all payrolls for the period of October 5 and 19, inclusive, in the amount of \$185,167.30, which represents two (2) pay periods.
- d. Raymond James Pension Account summary from September 30 to October 31, 2023.

A motion was made by Debra Dupler, seconded by Eric Kreider to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion.

4. Old Business:

Chief Mayberry reported that Car 10, the 2023 Ford is now in service. The new in car camera system and LPRs are being installed in the vehicles.

The Chief reported that the Glock pistols, holsters and optics have all arrived. The transition to the new equipment will begin in January.

5. New Business:

A discussion was held regarding a department Christmas Party. In past years, a party was held at Hennigan's Restaurant with the bill being split between the Police Association and the Commission. Debra Dupler made a motion, seconded by Doug Hottenstein to approve the payment for half of the Christmas party. All members present voted in favor of the motion.

To honor their years of service, Commissioners Horne and Kreider were presented with a plaque. Both Horne and Kreider will retire as supervisors at the end of 2023.

Chief Mayberry updated the Commission regarding the Elizabethtown Area Booking Center. Due to an oversight, the Department was not invoiced for the years 2021, 2022 and 2023. The total cost bringing us up to date will be \$8797.50. The projected cost for 2024 will be \$3168. A motion was made by Debra Dupler, seconded by David W. Sweigart III to make a payment of \$8797.50. All members present voted in favor of the motion.

6. Advisements:

- a. A total of \$861.40 was raised for the Pink Patch Project.
- b. Approximately 70 pounds of medication was collected and turned over to the DEA from the Drug Take Back Event.
- c. The Cram A Cruiser event was held on November 18. Our department collaborated with Elizabethtown Borough Police. A significant amount of food donations were collected and dropped off at Community Cupboard.
- d. NWRPD Officers completed an in-house Active Shooter training November 14 and 21.
- e. The Elizabethtown American Legion Auxiliary donated \$500 towards the new pistols, optics and holsters.

7. Advisements:
  - a. Calls for Service –October 2023
  - b. Police Activity Report – October 2023
  - c. Overtime Report – October 2023
  - d. Police Cruiser Mileage Chart - October 2023

8. Other Business: none

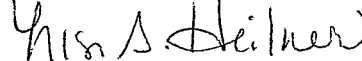
The December meeting will be canceled due to a lack of Agenda items.

An executive session was held immediately after the meeting to discuss personnel issues. Any action taken will be announced at a public meeting.

The next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on January 23, 2024 at 7 p.m. at the Mount Joy Township Municipal Complex.

A motion was made by Debra Dupler, seconded by Eric Kreider to adjourn the meeting at 7:20 p.m. All members voted in favor of the motion.

Respectfully submitted,



Lisa S. Heilner  
Assistant Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission