

**Northwest Regional Lancaster County Police Commission**  
**8855 Elizabethtown Road**  
**Elizabethtown, PA 17022**

**Minutes of the Regular Meeting of the**  
**Northwest Regional Lancaster County Police Commission**  
**Held on May 23, 2023**

1. Doug Hottenstein called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Doug Hottenstein led the pledge of allegiance.
2. Roll Call: Present – Debra E. Dupler; Eric W. Kreider; Ralph Horne; David W. Sweigart III, Douglas A. Hottenstein.
3. Public Comment: None.
4. Consent Calendar:
  - a. Approval and ratification of the minutes of the April 25, 2023 meeting.
  - b. Accept and ratify the Treasurer’s Report for the period of January 1 to April 30,2023, subject to audit.
  - c. Approve payment of all bills via Bill Lists #8, #9, and the Capital Reserve Fund Bill List in the amount of amount of \$141,070.35; ratify payment of all payrolls for the period of 3/9/23 and 3/23/23, inclusive, in the amount of \$201,228.42, which represents two (2) pay periods.
  - d. Raymond James Pension Account summary from March 31 to April 28, 2023.

A motion was made by Debra Dupler and seconded by Eric Kreider to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion.

5. Old Business:

Chief Mayberry gave an update on the two new cruisers that have been received. The Ford is at 911 for upfitting, however they are behind in their work and it will be there a few weeks before it is completed. The Tahoe is still at the station because they are still waiting on the equipment to arrive at 911.

National Night Out is in the active planning stages. Officer Mike Shetter, Det. Chuck Tobias and office staff Jill Munafo and Lisa Heilner are working on the event which will be held on August 1 at the Mount Joy Township municipal complex. Both township managers, Justin and John are involved in the planning stages also.

6. New Business:

Officer Wade Gernert, who officially started on May 22, 2023, was in attendance. He was sworn in by Judge Miller. Officer Gernert worked for Elizabethtown Borough Police Department for over a year. A motion was made by Debra Dupler, seconded by David W. Sweigart III to ratify the hiring of Officer Gernert. All members present voted in favor of the motion.

Since 2011, during the month of May, the Department has recognized an officer as Officer of the Year. This year’s award winner is Sgt. Mike Bryant. He will be in attendance at the June meeting and the award will be presented to him at that time.

7. Advisements:

Chief Mayberry advised that on May 30, Alex Mann will be visiting the police department. The NWRPD will provide a tour of the Police Department and a K-9 demonstration to him. Alex is diagnosed with autism spectrum disorder, and reached out to the department to request a tour. Alex travels around visiting different police agencies and has been to five states on his journey.

Chief Mayberry relayed that the NWRPD will be participating in the Buckle Up Enforcement wave from May 15 to June 4. The Department was allocated \$4433 dollars for enforcement. A kick off event was held at the local Penn DOT shed on Cloverleaf Road with the media present. Sgt. Mike Bryant participated in this event.

8. Correspondence:

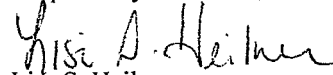
- a. Calls for Service – April 2023
- b. Police Activity Report – April 2023
- c. Overtime Report – April 2023

d. Police Cruiser Mileage Chart – April 2023

9. Other Business: The Department will again be participating in the Cones With A Cop program this summer. Events will be held in June, July and August at Udder Bliss Creamery.
10. The next scheduled meeting of the Northwest Regional Lancaster County Police Commission is to be held on Tuesday, June 27, 2023 beginning at 7:00 P.M., at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.
11. A motion was made by Ralph Horne and seconded by Eric Kreider to adjourn the meeting at 7:15 P.M.

An executive session was held immediately following the meeting. Any action taken will be announced at a public meeting.

Respectfully submitted,



Lisa S. Heilner  
Assistant Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission