

Northwest Regional Lancaster County Police Commission
8855 Elizabethtown Road
Elizabethtown, PA 17022

Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on August 22, 2023

1. Doug Hottenstein called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Doug Hottenstein led the pledge of allegiance.
2. Roll Call: Present – Douglas A. Hottenstein, Ralph Horne, Debra Dupler, David W. Sweigart II and Eric Kreider were in attendance.
3. Public Comment: None.
4. Consent Calendar:
 - a. Approval and ratification of the minutes of the July 25, 2023 meeting.
 - b. Accept and ratify the Treasurer's Report for the period of January 1 to July 31, 2023, subject to audit.
 - c. Approve payment of all bills via Bill Lists #14 and #15 in the amount of \$23,760.02. Ratify payment of all payrolls for the period of 7/13/23 and 7/27/23, inclusive, in the amount of \$184,767.80, which represents two (2) pay periods.
 - d. Raymond James Pension Account summary from June 30 to July 31, 2023.
 - e. Approval of MMO Report to Conrad Siegel.

A motion was made by Debra Dupler, seconded by Eric Kreider to approve items a. through e. of the Consent Calendar as presented. All members present voted in favor of the motion.

5. Old Business:

The 2023 Chevrolet Tahoe is now in service. Car 10, the Ford SUV was delivered on August 11, however 911 Rapid Response will be unable to upfit the vehicle until October.

The Chief reported that the first National Night Out held at the Mount Joy Township complex went very well. There was cooperation between the police department, Mount Joy Township and West Donegal Township. The Mount Joy Township road crew was very helpful.

6. New Business:

October will mark the 20th Anniversary of the Northwest Regional Police Department. The Association would like to celebrate the event with a get together for the Department, past and present officers, supervisors, commission members. It would be held at the Wolgemuth Park Pavilion (in case of inclement weather, the Mount Joy Township meeting room). The thought was that there would be a pot luck luncheon. Marc Hershey suggested that the Commission provide funding to have the event catered. After discussion, it was agreed to look into catering options for the event.

Chief Mayberry reported that Officer Aaron McCoy will resign from his position with the Lancaster County Drug Task Force at the end of the year. Officer McCoy has been assigned to the DTF since September 2020. Officer Seth Arnold and Officer Gavin Kline are interested in being assigned to the DTF. The position assignment will be handled by the Command Staff of the Drug Task Force and they will make the final decision as to which officer is assigned.

Marc Hershey relayed that he investigated a new short-term disability and life insurance policy for the department to replace the one that is not meeting our needs. A quote was obtained from Hess Insurance Agency that will meet all the necessary criteria, and the cost is somewhat less than our current policy. A motion was made by Debra Dupler, seconded by David W. Sweigart II to transfer the short-term disability policy to the Hess Agency/Hartford. A motion was made by David W. Sweigart II, seconded by Ralph Horne to transfer our current life insurance policy to the Hess Agency/Hartford. All members present voted in favor of both motions.

7. Advisements:

Drug Take Back Event is scheduled for October 28, 10 to 2, at the Giant Food Store.

Chief Mayberry related the Cones With A Cop event was held on August 17 at Udder Bliss. This was the final event of the summer. It provided a very good opportunity for the Department to interact with members of the community, and was very well received.

Sergeant Mike Bryant and Sergeant Adam Shope attended a two-week FBI NAA Leadership Certification Program.


8. Correspondence:

- a. Calls for Service –July 2023
- b. Police Activity Report – July 2023
- c. Overtime Report – July 2023
- d. Police Cruiser Mileage Chart – July 2023

9. The next scheduled meeting of the Northwest Regional Lancaster County Police Commission is to be held on Tuesday, September 26, 2023 beginning at 7:00 P.M., at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

10. A motion was made Ralph Horne, seconded by Eric Kreider to adjourn the meeting at 7:27 P.M.

Respectfully submitted,



Lisa S. Heilner
Assistant Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission