

**Northwest Regional Lancaster County Police Commission**  
**8855 Elizabethtown Road**  
**Elizabethtown, PA 17022**

**Minutes of the Regular Meeting of the**  
**Northwest Regional Lancaster County Police Commission**  
**Held on March 28, 2023**

1. Doug Hottenstein called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Doug Hottenstein led the pledge of allegiance.
2. Roll Call: Present – Debra E. Dupler; Eric W. Kreider; Ralph Horne; David W. Sweigart III, Douglas A. Hottenstein.
3. Public Comment: None.
4. Consent Calendar:
  - a. Approval and ratification of the minutes of the February 28, 2023 meeting.
  - b. Accept and ratify the Treasurer’s Report for the period of January 1 to January 31, 2023, subject to audit.
  - c. Approve payment of all bills via Bill Lists #4 and #5 in the amount of \$75,004.13; ratify payment of all payrolls for the period of 2/9/23 and 2/23/23, inclusive, in the amount of \$189,196.68, which represents two (2) pay periods.
  - d. Raymond James Pension Account summary from January 31 to February 28, 2023.

A motion was made by Ralph Horne and seconded by Debra Dupler to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion.

5. Old Business:

Chief Mayberry gave an update on the 2022 Ford SUV ordered in March of 2022. It has finally arrived at Whitmoyer’s and we should have it by the end of the week. It will then need to be upfitted with all the equipment.

6. New Business:

Chief Mayberry stated that there are two gray Chevy Tahoe’s in stock at Whitmoyer’s, and they are holding one for our Department. It is a 2023 model which will replace Car 3, a 2019 Dodge Charger. Trade in value for Car 3 is \$8000. A motion was made by Debra Dupler, seconded by Eric Kreider to purchase the 2023 Chevrolet Tahoe. This vehicle is a budgeted item for 2023.

7. Advisements:

- a. National Drug Take Back is scheduled for April 22 from 10 a.m. to 2 p.m. at the Giant Food Store.
- b. Officer Danny Gordon completed a five-day Advanced SWAT School.
- c. Officer Seth Arnold completed a five-day Gracie Defensive Instructor recertification.
- d. Detective Chuck Tobias completed a five-day Human Trafficking Task Force Training.

8. Correspondence:

- a. Calls for Service - February 2023
- b. Police Activity Report – February 2023
- c. Overtime Report – February 2023
- d. Police Cruiser Mileage Chart – February 2023

9. Other Business:

Chief Mayberry reported that while Sgt. Bryant was using the Department’s ENRADD speed timing device on a detail, part of the unit was stolen. We are still waiting to hear from YIS regarding a replacement unit. He will keep the commission posted as information becomes available.

Officer Frank Jones resigned as of March 21, 2023 and the Department is currently accepting applications for the opening. Chief Mayberry will advise the Commission when interviews begin.

10. The next scheduled meeting of the Northwest Regional Lancaster County Police Commission is to be held on Tuesday, April 25, 2023 beginning at 7:00 P.M., at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.
11. A motion was made by Debra Dupler and seconded by Ralph Horne to adjourn the meeting at 7:18 P.M.

Respectfully submitted,



Lisa S. Heilner  
Assistant Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission