

**Northwest Regional Lancaster County Police Commission**  
**8855 Elizabethtown Road**  
**Elizabethtown, PA 17022**

**Minutes of the Regular Meeting of the**  
**Northwest Regional Lancaster County Police Commission**  
**Held on February 28, 2023**

1. Debra Dupler called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Debra Dupler led the pledge of allegiance.
2. Roll Call: Present – Debra E. Dupler; Eric W. Kreider; Ralph Horne; David W. Sweigart III. Douglas A. Hottenstein was absent.
3. An executive session to discuss personnel issues was held immediately following the meeting. Any action taken will be announced at a public meeting
4. Public Comment: None.
5. Consent Calendar:
  - a. Approval and ratification of the minutes of the January 24, 2023 meeting.
  - b. Accept and ratify the Treasurer's Report for the period of January 1 to January 31, 2023, subject to audit.
  - c. Approve payment of all bills via Bill Lists #1, #2 and #3, in the amount of amount of 171,200.47; ratify payment of all payrolls for the period of 1/2/23 and 1/16/23, inclusive, in the amount of \$205,979.30, which represents two (2) pay periods.
  - d. Raymond James Pension Account summary from December 30, 2022 to January 31, 2023.

A motion was made by Eric Kreider and seconded by Ralph Horne to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion, except David Sweigart who abstained due to being absent from the January meeting.

6. Old Business:

Chief Mayberry gave an update on the new vehicles. The Ford SUV ordered in March of 2022 is supposedly in Delaware and should arrive very shortly. The new K9 vehicle has been outfitted and is in service.

The certificates of appreciation to former part-time Officers Woods and Boutorabi have been presented to them.

The Chief gave an update on the Glock and red dot sights. The cost of sending out the weapons to have them milled and sights installed was equal to purchasing new guns, so he is purchasing new ones.
7. New Business:

The engagement letter for White, Rudy LLC was discussed. This is an audit year for 2022. Marc Hershey stated the estimate is for \$8500 which could increase slightly depending on the circumstances. The audit should start sometime in April. David W. Sweigart III made a motion to adopt the proposal, seconded by Eric Kreider. All members present voted in favor.
8. Advisements:
  - a. Officer Evan Bigler completed a two-day MCSAP update.
  - b. Officer Abby Shaeffer completed a one-day Mental Health First Aid training.
  - c. 2023 457 Contributions were completed on 1/27.

9. Correspondence:
  - a. Calls for Service – January 2023
  - b. Police Activity Report – January 2023
  - c. Overtime Report – January 2023
  - d. Police Cruiser Mileage Chart – January 2023

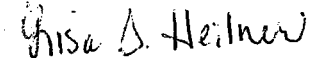
10. Other Business:

Mount Joy Township has approved holding the 2023 National Night Out on the municipal property. The committee is currently working on preparations for the August 1 event.

11. Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, March 28, 2023 beginning at 7:00 P.M., at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

12. A motion was made by Ralph Horne and seconded by David W. Sweigart to adjourn the meeting at 7:14 P.M.

Respectfully submitted,



Lisa S. Heilner  
Assistant Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission