

**Northwest Regional Lancaster County Police Commission**  
**8855 Elizabethtown Road**  
**Elizabethtown, PA 17022**

**Minutes of the Regular Meeting of the**  
**Northwest Regional Lancaster County Police Commission**  
**Held on January 24, 2023**

1. Debra Dupler called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Debra Dupler led the pledge of allegiance.
2. Roll Call: Present – Debra E. Dupler; Douglas A. Hottenstein; Eric W. Kreider; Ralph Horne. Absent: David W. Sweigart III.
3. Organize for Year 2023:

A motion was made by Debra E. Dupler and seconded by Eric W. Kreider to appoint Douglas A. Hottenstein as Chair. All members present voted in favor of the motion.

A motion was made by Eric Kreider and seconded by Ralph Horne to appoint Debra E. Dupler as Vice Chair. All members present voted in favor of the motion.

A motion was made by Debra Dupler and seconded by Ralph Horne to appoint J. Marc Hershey as Secretary/Treasurer and Lisa Heilner as Assistant Secretary/Treasurer. All members present voted in favor of the motion.

A motion was made by Douglas A. Hottenstein and seconded by Ralph Horne to appoint Northwest Bank and PLGIT as financial institutions. All members present voted in favor of the motion

A motion was made by Debra Dupler and seconded by Ralph Horne to appoint Morgan, Hallgren, Crosswell & Kane and Eckert Seamans (Labor) as solicitors. All members present voted in favor of the motion.

4. Public Comment: None.

5. Consent Calendar:

- a. Approval and ratification of the minutes of the December 20, 2022 and the December 30, 2022 meetings.
- b. Accept and ratify the Treasurer's Report for the period of November 30 to December 31, 2022 subject to audit.
- c. Approve payment of all bills via Bill List #30-2022 and Bill List #31-2022 in the amount of \$40,801.30; and ratify payment of all payrolls for the period of December 1, 2022, December 15, 2022 and December 29, 2022 in the amount of \$276,191.94, which represents three (3) pay periods.
- d. Raymond James Pension Account summary from November 30 to December 30, 2022.
- e. Resolution 1 of 2023 regarding Uniformed Pension Plan.
- f. Ratify the purchase of a PowerEdge T350 tailor made server, quoted price \$6,919.23

A motion was made by Ralph Horne and seconded by Debra Dupler to approve items a. through f. of the Consent Calendar as presented. All members present voted in favor of the motion.

6. Old Business:

2023 Budget – Marc Hershey recommended that the 2023 Budget be reopened for review and approval since the contract was approved on December 30. Wages and 457 contributions went up but were offset by the insurance premium share that the officers are contributing. A motion was made by Ralph Horne, seconded by Debra Dupler to approve the 2023 Budget. All members present voted in favor of the motion.

Cars 14 and 6 are back in service. Chief Mayberry added that Car 9 has had the equipment removed and placed in Car 5. There is no update on the cruiser ordered in March.

The K9 Chevrolet Tahoe has had the graphics installed. Upfitting will be done by 10-8 in New Holland.

7. New Business

A certificate of appreciation was given to former NWRD Part-time Officer Richard “Rick” Gible. Officer Ali Boutorabi and Officer Nikki Woods were not present to receive their certificates. Chief Mayberry will see that they receive them.

Officer Brad Redinger was presented with the 2022 John Radko Officer of the Year Award for District 18.

A Discussion was held regarding purchasing optics for the duty weapons of Officer Kris Hart and Officer Danny Gordon. Both officers are assigned to the county SERT team. The SERT team has the same weapon system as our Department however there are optics on the SERT guns. The Chief's thought was that since the two officers train two days a month with SERT weapons that have optics, their department weapon should also have them. The purchase would include:

- Glock Slide Milling for red dot optic - \$130 per gun
- Holster for pistol with red dot optic - \$135 per gun
- Holosun 509T red dot optic - \$335 per gun

The Chief advised that several donations have been received from various community groups that he would like to eventually use to outfit more department guns with optics. He would like to start with the first two to see the results. Debra Dupler made a motion, seconded by Eric Kreider that we outfit the first two guns with optics. All members present voted in favor of the motion.

8. Advisements:

- The NRLCPD received a \$500 donation from Conewago Post 329 American Legion. The Chief would like this donation to be used for the future purchase of optics for the department duty weapons.


9. Correspondence:

- a. Calls for Service – December 2022.
- b. Police Activity Report – December 2022.
- c. Overtime Report – December 2022.
- d. Police Cruiser Mileage Chart – December 2022.

10. Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, February 28, 2023 beginning at 7:00 P.M., at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Chairman Hottenstein stated he will be unavailable for that meeting.

11. A motion was made by Eric Kreider and seconded by Ralph Horne to adjourn the meeting at 7:20 P.M.

Respectfully submitted,



Lisa S. Heilner  
Assistant Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission