

Northwest Regional Lancaster County Police Commission
8855 Elizabethtown Road
Elizabethtown, PA 17022

Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on April 26, 2022

1. Debra E. Dupler called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Debra E. Dupler led the pledge of allegiance.
2. Roll Call: Present – Debra E. Dupler, Douglas A. Hottenstein, Eric Kreider, Kevin Baker. David W. Sweigart III was absent.
3. Public Comment: None
4. Consent Calendar:
 - a. Approval and ratification of the minutes of the March 22, 2022 meeting.
 - b. Accept and ratify the Treasurer’s Report for the period of January 1 through 31, 2022, subject to audit.
 - c. Approve payment of all bills via Bill Lists #8 through 12, 2022 in the amount of \$81,744; ratify payment of all payrolls for 3-10-2022 and 3-24-2022, in the amount of \$200,308.98, which represents two (2) pay periods.
 - d. Raymond James Pension Account summary from January 1 through March 31, 2022.

A motion was made by Doug Hottenstein and seconded by Kevin Baker to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion.

5. Old Business:
 - a. Chief Mayberry reported that the National Drug Take Back event is being held Saturday, April 30 from 10 a.m. to 2 p.m. at the Giant Food Store. This event is being held in conjunction with the Elizabethtown Area Communities That Care.
6. New Business:
 - a. Chief Mayberry discussed the department’s situation with portable radios. The current radios are almost ten years old and are beginning to break down and need frequent repairs. Funds have been set aside in the capital reserve fund for rotational radio replacement. If more than one or two radios would break down at the same time, it could create a radio shortage for the department. There is an average of a 4 to 6 month wait for a new radio. After some discussion, Doug Hottenstein voted to purchase two portable Kenwood radios from B. Moyer Radio at a cost of approximately \$2,476.00 per radio. Eric Kreider seconded the motion and all members presented voted in favor.
7. Advisements
 - a. Detective Chuck Tobias completed a one-week training on Human Trafficking. Det. Tobias is assigned to the Human Trafficking Task Force with the District Attorney’s Office.
 - b. Officer Carl Bergmark completed a one-week Municipal Police Officers Training Commission Firearms Instructor Training Course.
 - c. Officer Carl Bergmark also completed a two-week Accident Reconstruction Training Course. He is now a Level III accident reconstructionist.
 - d. Officer Dan Gordon completed the three-week SERT Academy and is now on the Lancaster County SERT Team under probationary status.
8. Correspondence:
 - a. Calls for Service - March 2022
 - b. Police Activity Report – March 2022
 - c. Overtime Report - March 2022
 - d. Police Cruiser Mileage Chart – March 2022

9. Other Business: Chief Mayberry informed the Commission that this year's National Night Out will be held on Tuesday, August 2, 2022 from 6-9 p.m. at the West Donegal Township Municipal Building grounds.

Debra A. Dupler announced that an executive session was held immediately following the meeting to discuss personnel business. Any action taken during this meeting will be discussed at the next regular meeting.

The next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on May 24, 2022 beginning at 7:00 p.m. at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

A motion was made by Kevin Baker, seconded by Doug Hottenstein to adjourn the meeting at 7:17 p.m. All those present voted in favor of the motion.

Respectfully submitted,

Lisa S Heilner
Assistant Treasurer/Secretary
Northwest Regional Police Commission