

**Northwest Regional Lancaster County Police Commission**  
**8855 Elizabethtown Road**  
**Elizabethtown, PA 17022**

**Minutes of the Regular Meeting of the**  
**Northwest Regional Lancaster County Police Commission**  
**Held on October 26, 2021**

1. Douglas A. Hottenstein called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Douglas A. Hottenstein led the pledge of allegiance.
2. Roll Call: Present – Debra E. Dupler, Ralph Horne, Douglas A. Hottenstein, Eric Kreider, David W. Sweigart III
3. The Police Commission held an Executive Session prior to the meeting to discuss personnel issues.
4. Public Comment: None
5. Consent Calendar:
  - a. Approval and ratification of the minutes of the September 28, 2021 meeting.
  - b. Accept and ratify the Treasurer’s Report for the period of January 1 through September 30, 2021, subject to audit.
  - c. Approve payment of all bills via Bill List #19-2021 in the amount of \$18,613.75 and Bill List #20-2021 in the amount of \$8,673.52; ratify payment of all payrolls for the period of 9-9-2021 and 9-23-2021 inclusive, in the amount of \$185,609.87, which represents two (2) pay periods.
  - d. Raymond James Pension Account summary from August 31 to September 30, 2021.

A motion was made by Debra E. Dupler and seconded by Eric Kreider to approve items a. through d. of the Consent Calendar as presented. All members present voted in favor of the motion.

6. New Business:
  - a. Chief Mayberry reported that one of the department tasers recently malfunctioned and there is a need to replace two of them with updated models. The department is phasing out the X26 models. A motion was made by Dave Sweigart, seconded by Debra Dupler to purchase two X2 Tasers with a four year extended warranty at \$1,746.20. All members present voted in favor of the motion.
  - b. The batteries needed for the above-mentioned Tasers are two Automatic Shut Down Power Magazines. Ralph Horne made a motion, seconded by Eric Kreider to purchase the magazines at \$85.43 for a total of \$170.86. All members present voted in favor of the motion.
  - c. Ashley Wise from Conrad Siegel was in attendance to give an actuarial review of the police pension plan.

7. Old Business:
  - a. 2022 Budget – Treasurer J. Marc Hershey outlined items in the General Fund, Accrued Comp Fund, Insurance Reimbursement Fund, Capital Reserve and Pension Fund. The increase from last year is slightly over 4%. Mr. Hershey indicated the proposed municipal funding for Mount Joy Township would be \$2,037,015 and West Donegal would be \$1,667,332. The budget includes salary reimbursement from the County of Lancaster for Aaron McCoy, and the purchase of 2 police cruisers as replacements. A copy of the budget will be provided to West Donegal and Mount Joy Townships. A motion was made by Debra Dupler and seconded by Ralph Horne to approve the 2022 Budget as presented. All members present voted in favor of the motion.
  - b. Mr. Hershey shared prices on United Concordia dental insurance, option 4. The cost for employee only would be \$29.35 which is a \$4.89 increase over the current plan. Family coverage would be \$94.39 which is an increase of \$25.35. Final confirmation is needed from the Association. Mr. Hottenstein stated that the consensus from the Commission is that the overage above and beyond what is already being paid for dental coverage would be covered by the individual employee as a payroll deduction. Officer Henry and Officer McCoy stated they believed this would be a bargaining issue between the Commission and the Association. After some discussion, a date of November 17 at 7 p.m. was agreed upon to have a bargaining discussion relative to the dental insurance.

8. Advisements- Chief Mayberry advised the commission that:
  - a. “Conference Room in Use” Light has been installed in the patrol room
  - b. The Department participated in a Faith in Blue event on October 10 that was hosted and held at the E-Town Grace Church.
  - c. The Drug Take Back Event was held on October 23 at the Giant Food Store

- d. NWRPD Officers will be participating in the “No Shave” event. Monies raised will be donated to a law enforcement member that has been diagnosed with cancer.
- e. Officer Seth Arnold completed a weeklong “Gracie Survival Tactics” Instructor Certification
- f. Sergeant Mike Bryant completed a two-day Red Dot Instructor Certification
- g. Officer Evan Bigler and Officer Chris Good completed ARIDE training (Advanced Roadside Impaired Driving Enforcement)

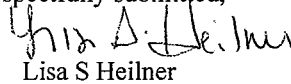
9. Correspondence:

- a. Calls for Service – September 2021
- b. Police Activity Report – September 2021
- c. Overtime Report – September 2021
- d. Police Cruiser Mileage Chart – September 2021

Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on November 30, 2021 beginning at 7:00 p.m. at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

A motion was made by Debra Dupler, seconded by Ralph Horne to adjourn the meeting at 7:56 p.m. All those present voted in favor of the motion.

Respectfully submitted,



Lisa S Heilner

Assistant Treasurer/Secretary  
Northwest Regional Police Commission