

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on February 25, 2020**

- 1) Debra E. Dupler called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Debra E. Dupler led the pledge of allegiance.
- 2) Roll Call: Present – Douglas A. Hottenstein; David W. Sweigart, III; Kevin M. Baker; Eric W. Kreider; and Debra E. Dupler. Absent: None.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the January 28, 2020 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of January 1, 2020 through January 31, 2020 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #03-2020 in the amount of \$ 18,495.35; Bill List #04-2020 in the amount of \$ 44,832.26; and ratify payment of all payrolls for the period of January 18, 2020 through February 17, 2020, inclusive, in the amount of \$242,316.86, which represents two (2) pay periods.

A motion was made by David W. Sweigart, III and seconded by Kevin M. Baker to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Purchase of 2020 Dodge Durango:

Chief Mark Mayberry reported that Dodge has suspended all production of 2020 Chargers and requested approval to order a 2020 Dodge Durango noting this will be a marked patrol unit primarily assigned to Sergeant Michael R. Bryant who will be assuming Lieutenant Carl D. Steinhart's duties. If approved, the Dodge Charger assigned to Lieutenant Steinhart will be traded in as it does not have the required systems needed for patrol activities.

A motion was made by David W. Sweigart, III and seconded by Douglas A. Hottenstein to authorize ordering the 2020 Dodge Durango. All other members voted in favor of the motion.

6) Sergeant Promotions:

Chief Mayberry noted that since Lieutenant Steinhart has retired, he plans to move Sergeant Michael R. Bryant into that office and make him an Operations Sergeant as he will be taking over some of Lieutenant Steinhart's role. Chief Mayberry requested approval to promote two officers currently within the Department to the rank of Sergeant to fill the vacancy left by Sergeant George's retirement and Sergeant Bryant's move within the Department. Written examinations provided by Standards and Associates are scheduled for April 15, 2020.

A motion was made by Kevin M. Baker and seconded by David W. Sweigart, III to authorize the promotion of two officers currently within the Department to the rank of Sergeant. All other members voted in favor of the motion.

7) Officer Daniel M. Gordon:

Chief Mayberry introduced Officer Daniel M. Gordon to the members of the Commission noting that Officer Gordon was hired on February 17, 2020. Officer Gordon previously worked at Mount Joy Borough for about 5 years. Chief Mayberry indicated once the promotions to Sergeant occur, he would like to be able to hire two officers to replace those promoted.

8) Advisements:

- The Dodge Durango ordered in 2019 should arrive within the next couple of weeks.
- NRLCPD has been approved to participate in the upcoming Aggressive Driving Enforcement Wave. The enforcement starts March 16, 2020 and ends on April 26, 2020. The NRLCPD was allocated \$4,975.00 for enforcement.

- Officers Tyler R. Seidel and Seth A. Arnold completed a one-day Deceptive Behavior Training session.
- The NRLCPD received a donation check from Nordstrom in the amount of \$2,500.00 dollars.

9) Correspondence:

- a. Calls for Service – January 2020.
- b. Police Activity Report – January 2020.
- c. Overtime Report – January 2020.
- d. Police Cruiser Mileage Chart – January 2020.

10) Other Business:

Chief Mayberry indicated Officer Daniel Gordon works part-time at Spooky Nook Sports and would need approval of the Commission. Chief Mayberry noted that the part-time officer the Department was looking to hire withdrew his application.

Chief Mayberry reported the Department has no place to secure stray dogs being picked up. The Department has a small enclosed kennel, but nothing for the bigger dogs and they need to be held inside the station. Officer Hart has recommended purchasing an 8x8 kennel at Tractor Supply and has offered to install it. The Commission was in agreement.

- 11) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, March 24, 2020 beginning at 7:00 P.M, at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

12) Adjournment:

A motion was made by David W. Sweigart, III and seconded by Douglas A. Hottenstein to adjourn the meeting at 7:26 P.M.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission