

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on December 17, 2019**

- 1) Debra E. Dupler called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Douglas A. Hottenstein led the pledge of allegiance.
- 2) Roll Call: Present –David W. Sweigart, III; John E. Martin, II; Eric W. Kreider; and Debra E. Dupler. Absent: Douglas A. Hottenstein
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the November 26, 2019 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of November 1, 2019 through November 30, 2019 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #24-2019 in the amount of \$ 55,244.04; Bill List #25-2019 in the amount of \$ 25,461.59; and ratify payment of all payrolls for the period of November 23, 2019 through December 6, 2019, inclusive, in the amount of \$70,129.28, which represents one (1) pay period.

A motion was made by John E. Martin, II and seconded by Eric W. Kreider to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Update – NRLCPC Police Pension Fund – re Morgan Stanley:

Bruce DeBord of Morgan Stanley was in attendance and provided an overview of the NRLCPC Police Pension Fund. The beginning value of the bond portfolio in October of 2008 was \$926,000; over those years there have been \$257,000 in net contributions and bond investment earnings of \$437,000 giving a total value of \$1.6 million dollars. The portfolio is up 7.83% year to date this year. Mr. DeBoard reviewed the other portfolios noting they ended strong this year. The net invested capital of \$4.5 million is currently at a total value of \$8.846 million. Mr. DeBord recommended changing the division of equity from 75/25 to a 70/30 mix due to changes in the market as a rotation is happening from the growth to the value side. The value side is more conservative and with growth slowing down Mr. DeBord recommended moving funds from the growth side to the value side. Mr. DeBord noted the current value manager, Affinity, who has done well for the portfolio are being removed from the Morgan Stanley program and recommended the Commission fire Affinity as value manager and hire EIC Investments out of Atlanta as the new value manager. Mr. DeBord introduced Keith Teleska of EIC Investments to the Commission.

A motion was made by David W. Sweigart, III and seconded by John E. Martin, II to fire Affinity as value manager of the Police Pension Fund and hire EIC Investments as value manager of the NRLCPC Police Pension Fund. All other members voted in favor of the motion.

6) Advisements:

- Update on 2020 Dodge Durango – Ordered at the end of August 2019, the vehicle now has a vehicle identification number assigned to it. Currently there isn't a build date, but the vehicle may arrive in four to six weeks.
- Oral interviews for the new officers were completed on December 10, 11, and 12, 2019. Several very good candidates were interviewed and are hoping to have the new officer hired and sworn in and ready to meet the Police Commission at the January 28, 2020 meeting.
- The NRLCPD received donation checks from the Elizabethtown American Legion Post 329 (\$3,000) and Elizabethtown Sons of American Legion Post 329 (\$1,000). The donation checks will be used to upgrade the PD's duty handguns. Donations were also received from Charles Bailey (\$1,000) and Jen Hauck (\$1,000).
- Detective Charles A. Tobias, Officer Frank M. Jones, III and Retired Officer Kenton L. Whitebread, Sr. participated in the "Shop with a Cop" event sponsored by Holy Trinity Lutheran Church.

- Detective Frank H. Ember, Jr. and Officers Frank M. Jones, III and Ali Boutorabi participated in the “Toys for Tots” event in Lancaster County.
- Buckle Up
- Beards for Brothers Event raised a total of \$15,000 throughout Lancaster County and donations were given to officers or families who are suffering from cancer (\$1,040 was raised by NRLCPD).

7) Correspondence:

- a. Calls for Service – November 2019.
- b. Police Activity Report – November 2019.
- c. Overtime Report – November 2019.
- d. Police Cruiser Mileage Chart – November 2019.

8) Other Business: None

9) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, January 28, 2020 beginning at 7:00 P.M, at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

10) Adjournment:

A motion was made by David W. Sweigart, III and seconded by John E. Martin, II to adjourn the meeting at 7:58 P.M.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission