

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on November 26, 2019**

- 1) Douglas A. Hottenstein called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Douglas A. Hottenstein led the pledge of allegiance.
- 2) Roll Call: Present –David W. Sweigart, III; John E. Martin, II; Eric W. Kreider; Douglas A. Hottenstein and Debra E. Dupler.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the October 22, 2019 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of October 1, 2019 through October 31, 2019 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #22-2019 in the amount of \$ 46,396.70; Bill List #23-2019 in the amount of \$ 18,442.24; and ratify payment of all payrolls for the period of October 12, 2019 through November 22, 2019, inclusive, in the amount of \$220,270.16, which represents three (3) pay periods.

A motion was made by Debra E. Dupler and seconded by John E. Martin, II to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Hiring – Part-time Officer:

Chief Mark Mayberry noted that the Department currently has four part-time officers with only three doing any kind of work and requested authorization to hire a part-time police officer to help cover shifts.

A motion was made by Debra E. Dupler and seconded by John E. Martin, II to authorize the hiring of another part-time police officer. All other members voted in favor of the motion.

- 6) K-9 Program Update– Officer Tyler Seidel was in attendance and updated the Commission on the 2019 activities of the K-9 program. Officer Seidel noted in 2018 there were 68 deployments and to date this year, there have been 87, most of which have been in the drug world with approximately \$40,000. recovered in drugs and drug money. The big increase in patrol incidents is the amount of firearms that have been seized. Officer Seidel reported that Officer Arlo turned 3-years-old in October and is maturing well and continues to progress in training.

7) Server Replacement:

Chief Mayberry introduced Officer Bradley Redinger noting that Officer Redinger does a tremendous amount of work on the Department's computer network and in car computers indicating Officer Redinger has some recommendations to upgrade the network. Officer Redinger reported he worked in IT for 10 years at a school district and advertising agency and worked at York County 911 where he managed their CAD system and entire network infrastructure. Officer Redinger noted there are some issues in the network connectivity out as the hardware is reaching it's threshold. The server was installed in 2014 and some issues are there are no redundancies built into the drives. The recommended upgrade to the server would put it in a range configuration where it will no longer be saved in just one drive, but would be saving to two drives simultaneously so if one fails, you could put a new drive in without taking the network down and losing any data. It would also increase the ability to store more. Right now we have approximately 300 gigabytes of free data. The amount of data for this year from incidents alone is 200-250 gigabytes. The new server would give 8 terrabytes of storage and a separate drive for the operating system and would cost approximately \$5,000. dollars including licensing for Windows and client access licensing. Officer Redinger indicated he was looking into the possibility of implementing off-site backup at the substation.

A motion was made by David W. Sweigart, III and seconded by John E. Martin, II to authorize up to \$5,200. for a new server from CDW. All other members voted in favor of the motion.

8) Advisements:

- Update – Pink Patch Program: A total of \$1,800.00 dollars was raised and donated to the Suzanne H. Arnold Center for Breast Health.
- Cram-A-Cruiser Event was held on November 23, 2019. Officer Carl Bergmark organized the event. The food items were donated to the Food Bank in Elizabethtown.
- Update – Drug Take Back Event: The event was held on October 26, 2019 and a total of 160 pounds of medication was turned over to the Drug Enforcement Agency for disposal.
- Sergeant Daniel L. George, Jr. retirement: A “drop-in” luncheon will be held on January 17, 2020 from 11:00 A.M. to 1:00 P.M. at the Police Department.
- Officer Michael D. Shetter completed a three-day Motor Vehicle Inspection Training class.
- Officer Abigail M. Shaeffer completed a five-day Fingerprint Identification Course at the PSP Academy.
- The Department Christmas Party is being held December 14, 2019 at Hennigans.

9) Correspondence:

- a. Calls for Service – October 2019.
- b. Police Activity Report – October 2019.
- c. Overtime Report – October 2019.
- d. Police Cruiser Mileage Chart – October 2019.

10) Other Business: None

11) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, December 17, 2019 beginning at 7:00 P.M, at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

12) Adjournment:

A motion was made by David W. Sweigart, III and seconded by John E. Martin, II to adjourn the meeting at 7:30 P.M.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission