

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on June 25, 2019**

- 1) Debra E. Dupler called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Debra E. Dupler led the pledge of allegiance.
- 2) Roll Call: Present – Debra E. Dupler; E.W. Kreider, David W. Sweigart, III and John E. Martin, II. Absent: Douglas A. Hottenstein.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the May 28, 2019 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of May 1, 2019 through May 31, 2019 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #11-2019 in the amount of \$ 36,800.25; Bill List #12-2019 in the amount of \$ 23,551.68; and ratify payment of all payrolls for the period of May 25, 2019 through June 21, 2019, inclusive, in the amount of \$ 158,862.94, which represents two (2) pay periods.

A motion was made by John E. Martin, II and seconded by David W. Sweigart, III to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Secure Locking Device – Interior Door of Vestibule:

Chief Mark Mayberry reported the interior door of the secure vestibule where the holding area is has failed several times and is currently failing. The magnetic lock on the inside door is different than the one on the outside door. A contractor has come out several times and made adjustments which would fix the door temporarily. A quote of \$2,478 was received from Sage for installation of the locking magnets so both the inside and outside doors are the same. This includes a one year warranty.

A motion was made by John E. Martin, II and seconded by Eric W. Kreider to approve the purchase of the secure locking device on the interior door of the secure vestibule. All other members voted in favor of the motion.

6) Advisements:

- Officer Seth A. Arnold was recognized as a 2018 DUI Top Gun Award Recipient.
- The Department was approved to participate in the next Aggressive Driving Enforcement wave from July 8, 2019 to August 25, 2019. The Department was allocated \$4,300.00.
- Officer Carl Bergmark completed a two-week Accident Investigation Training class.
- K-9 Officer Tyler R. Seidel and K-9 Arlo completed a 5-day Advance K-9 Tracking Training class.

7) Correspondence:

- a. Calls for Service – May 2019.
- b. Police Activity Report – May 2019.
- c. Overtime Report – May 2019.
- d. Police Cruiser Mileage Chart – May 2019.

8) Other Business: Ms. Debra Dupler indicated there appears to be a humidity issue in the Department that needs investigated. Chief Mayberry noted that the Township Manager was monitoring the issue.

Chief Mayberry reported National Night Out will be held on August 6, 2019 at West Donegal Township. The Commission previously approved paying Fire Police to handle traffic control, and they have confirmed they will be available to handle traffic control for the event. The Cruiser ordered at the end of April to replace Car 8 will be

getting a build date scheduled in the next couple of weeks. Car 8 will then be moved to replace Lieutenant Steinhart's car.

- 9) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, July 23, 2019 beginning at 7:00 P.M, at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

- 10) Adjournment:

A motion was made by David W. Sweigart, III and seconded by John E. Martin, II to adjourn the meeting at 7:25 P.M.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission