

**Minutes of the Regular Meeting of the  
Northwest Regional Lancaster County Police Commission  
Held on December 19, 2018**

- 1) Lisa S. Heilner called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Lisa S. Heilner led the pledge of allegiance.
- 2) Roll Call: Present – Lisa S. Heilner; Debra E. Dupler; David W. Sweigart, III; Eric W. Kreider and Douglas A. Hottenstein.
- 3) Public Comment: None.
- 4) Consent Calendar:
  - a. Approval and ratification of the minutes of the November 27, 2018 meeting.
  - b. Accept and ratify 1) the Treasurer's Report for the period of November 1, 2018 through November 30, 2018 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
  - c. Approve payment of all bills via Bill List #25-2018 in the amount of \$ 36,414.36; Bill List #26-2018 in the amount of \$ 15,988.86; and ratify payment of all payrolls for the period of November 24, 2018 through December 7, 2018, inclusive, in the amount of \$ 75,708.34, which represents one (1) pay period.

A motion was made by Debra E. Dupler and seconded by David W. Sweigart, III to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Purchase of Computer Hardware:

Chief Mark Mayberry reported that County has made some changes in how access from cruisers and the station is made with their system which is requiring a different type of router system. The quote received for the router is \$3,075.88 and our IT provider would like to get the extended service agreement. Different hardware connections will also be required from Verizon. This would help with the County Mobile Cop and pending TRAX reporting system. Chief Mayberry requested a trip port rack be purchased to go inside the server room and clean up a lot of items creating more space in the room. Mr. Sweight asked what account the funds would be coming from with Mr. Forry noting this would be charged to the Capital Outlay account.

A motion was made by Debra E. Dupler and seconded by David W. Sweigart, III to authorize the purchase of the router and computer hardware for a total of \$4,693. All other members voted in favor of the motion.

6) Retirement of Officer Randall J. Aument:

Chief Mayberry reported that Officer Randall J. Aument, who has been with the Department for over 25 years, is planning on retiring from the NRLCPD at the end of February 2019. Chief Mayberry requested approval to start the process of finding an officer to replace him.

A motion was made by Debra E. Dupler and seconded by Douglas A. Hottenstein to approve beginning the search for an officer to replace Officer Aument. All other members voted in favor of the motion.

7) Update – NRLCPD K-9 Program:

Officer Tyler R. Seidel was in attendance to update the Commissioners on the NRLCPD K-9 program. Officer Seidel indicated the K-9 program has been working just shy of 8 months on the street and have been deployed 72 times with 52 being drug deployments, 13 were patrol deployments and 7 public demonstrations. This works out to Officer Arlo being used every other shift. Officer Seidel noted that about \$19,000 worth of drugs have been confiscated from cars so far; have pulled 3 stolen firearms out of cars; and solved a felony theft involving a \$3,000 engagement ring. He and Arlo are now training with New Cumberland in 12 hours shifts rather than 8 hour shifts and there has been great improvement. Mr. Richard Forry noted that \$ 87,658.75 has currently been spent including the vehicle and have received donations in the amount of \$ 61,852.50 leaving a difference of \$ 24,493. Officer Seidel noted that if the vehicle cost is taken out of the total, \$ 39, 928. is in the account and requested a truck cap be purchased for the K-9 truck and have a metal fabricator organize the pull out tray in the vehicle as he has run out of room for equipment. Officer Seidel asked for a night vision monocular to help with

night tracking. Officer Seidel noted that the cost would be around \$10,000. Commissioner Dupler recommended contacting Car-Mic for a truck cap. Officer Seidel indicated that he plans to hold one large fundraising event each year to help offset costs. One cost that has occurred is food as Arlo had allergy issues with the donated food and the cost is \$720. a month.

A motion was made by David W. Sweigart, III and seconded by Douglas A. Hottenstein to purchase a truck cap and metal fabrication for organization of the K-9 truck and night vision. All other members voted in favor of the motion.

8) Advisements:

- The 2019 Dodge Charger ordered in September 2018 is due to arrive sometime late January 2019 or February 2019.
- Sergeant Daniel L. George, Jr. and Officers Frank M. Jones, III, Kenton L. Whitebread, Sr., Abigail M. Shaeffer, and Charles A. Tobias assisted with the Holy Trinity Lutheran Church “Shop with a Cop Event” held Saturday, December 8, 2018.
- Officer Frank M. Jones, III and Gavin C. Kline assisted with a local “Shop with a Cop Event” held at the K-Mart Store, Elizabethtown, PA. The event was held on December 9, 2018.
- The Northwest Regional Police Association will once again deliver Christmas presents to two families in the Elizabethtown area.

9) Correspondence:

- a. Calls for Service – November 2018.
- b. Police Activity Report – November 2018.
- c. Overtime Report – November 2018.
- d. Police Cruiser Mileage Chart – November 2018.

10) Other Business: Chief Mayberry thanked the Commission for their support and the officers for a good year.

11) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, January 22, 2019 beginning at 7:00 P.M, at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

12) Adjournment:

A motion was made by Eric W. Kreider and seconded by David W. Sweigart, III to adjourn the meeting at 7:37 P.M.

Respectfully submitted,

Richard E. Forry  
Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission