

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on February 26, 2019**

- 1) Douglas A. Hottenstein called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Douglas A. Hottenstein led the pledge of allegiance.
- 2) Roll Call: Present – Debra E. Dupler; Douglas A. Hottenstein; E.W. Kreider, Lisa S. Heilner and John E. Martin, II. Absent: None.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the January 22, 2019 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of January 1, 2019 through January 31, 2019 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #2-2019 in the amount of \$ 66,666.33; Bill List #3-2019 in the amount of \$ 32,595.69; and Bill List #4-2019 in the amount of \$ 51,347.57; and ratify payment of all payrolls for the period of January 19, 2019 through February 15, 2019, inclusive, in the amount of \$ 171,550.17, which represents two (2) pay periods.

A motion was made by Debra E. Dupler and seconded by John E. Martin, II to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Hiring of Officers:

Chief Mark Mayberry introduced Brad Redinger who previously served with Manheim Township Police Department and is a Drug Recognition Expert (DRE) and Certified Field Training Officer. Chief Mayberry then introduced Aaron McCoy noting that he also previously served with Manheim Township Police Department and is a Certified Accident Reconstruction and Field Training Officer. Chief Mayberry noted that both officers would bring a lot of experience to the Department and requested approval to hire Brad Redinger and Aaron McCoy as police officers with the NRLCPD. The officers are each to serve a one-year probation period and are each being hired at the Patrolman 2 level for salary purposes only.

A motion was made by John E. Martin and seconded by Debra E. Dupler to approve hiring Brad Redinger and Aaron McCoy as NRLCPD police officers effective March 4, 2019. All other members voted in favor of the motion.

6) Hiring of Assistant Police Secretary:

Chief Mayberry requested approval to hire Lisa S. Heilner as Assistant Police Secretary effective March 18, 2019 to be compensated at the rate of \$18.50 per hour.

A motion was made by Debra E. Dupler and seconded by John E. Martin, II to approve hiring Lisa S. Heilner as Assistant Police Secretary effective March 18, 2019 at a compensated rate of \$18.50 per hour. All other members voted in favor of the motion with Lisa S. Heilner abstaining.

7) Presentation to Retiring Officer Randall J. Aument:

Chief Mark E. Mayberry presented Officer Randall J. Aument, who is to retire on February 28, 2019, with a patch and badge collection, retirement badge, and retirement ID card noting that Officer Aument started with West Donegal Township in July of 1993 and has been a great officer for the Department. He's been the Department's Defensive Tac Team, Baton, and OC Instructor and commented he was sorry to see him leave the Department. Ms. Lisa S. Heilner presented Officer Aument with a Citation from the House of Representatives recognizing Officer Aument for over 25 years of designated and distinguished service to the community.

8) Advisements:

- The 2019 Dodge Charger is in service.

- The CODY Records Management System go live date is the end of March, early April.
- Chief Mark E. Mayberry and Lieutenant Carl D. Steinhart attended a two-day Force Science Training Seminar at Millersville University.
- Officers Kristopher N.W. Hart and Adam M. Shope attended mandatory MCSAP Training.
- The NRLCPD will be participating in the next scheduled Aggressive Driving Wave from March 18, 2019 to April 28, 2019. The NRLCPD was allocated \$4,700.00 dollars for enforcement.

9) Correspondence:

- a. Calls for Service – January 2019.
- b. Police Activity Report – January 2019.
- c. Overtime Report – January 2019.
- d. Police Cruiser Mileage Chart – January 2019.

10) Other Business: Mr. Douglas Hottenstein noted that Ms. Lisa Heilner has submitted her letter of resignation from the Commission effective tomorrow. Ms. Debra E. Dupler reported that David Sweigart has been appointed to fill Ms. Heilner's position. Ms. Dupler asked if the heat has been fixed. Chief Mayberry indicated this was a work in progress and the Township Manager has been informed about the excessive heat in the back rooms.

11) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, March 26, 2019 beginning at 7:00 P.M, at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

12) Adjournment:

A motion was made by Eric W. Kreider and seconded by Debra E. Dupler to adjourn the meeting at 7:13 P.M.

Respectfully submitted,

Richard E. Forry
 Secretary/Treasurer
 Northwest Regional Lancaster
 County Police Commission