

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on May 22, 2018**

- 1) Lisa S. Heilner called the meeting to order at 7:02 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Lisa S. Heilner led the pledge of allegiance.
- 2) Roll Call: Present – Debra E. Dupler; Douglas A. Hottenstein; Lisa S. Heilner, and Eric W. Kreider. Absent: David W. Sweigart, III.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the April 24, 2018 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of April 1, 2018 through April 30, 2018 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #9-2018 in the amount of \$ 46,484.33; Bill List #10-2018 in the amount of \$ 20,971.10; and ratify payment of all payrolls for the period of April 14, 2018 through May 11, 2018, inclusive, in the amount of \$ 152,133.54, which represents two (2) pay periods.

A motion was made by Debra E. Dupler and seconded by Douglas A. Hottenstein to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Presentation to Judge Jayne Duncan:

Chief Mayberry recognized Pam Tesch and Maggie Wheale for their dedication and time of service with Judge Duncan's office. Judge Duncan thanked Pam and Maggie for the work they did through the years in her office.

Chief Mark Mayberry presented Judge Duncan a plaque with patches from the police departments she represented (Northwest Regional Lancaster County Police Department, Elizabethtown Borough and Susquehanna Regional Police Department) over the years. Judge Duncan thanked the Departments and commended the Commission for its communication and cooperation with the Northwest Regional police officers. Judge Duncan stated the Northwest Regional officers integrity is top notch and has been proud of being able to take part in their cases. Judge Duncan indicated that with her retirement, she hopes the office continues to be about fairness and consistent work with access to justice.

6) Purchase of Replacement Laptop Computers:

Chief Mayberry indicated two old laptops need replaced as they are not working properly. The laptops are currently being used by the detectives for investigation and it has been recommended they not use in-house computers because of viruses requesting authorization to purchase two Acer Nitro 5 Gaming Laptop computers to replace them.

A motion was made by Debra E. Dupler and seconded by Erik Kreider to purchase two (2) Acer Nitro 5 Gaming Laptop computers. All other members voted in favor of the motion.

7) Advisements:

- Update – Aggressive Driving Enforcement wave ended on 29 April 2018 with 149 speeding citations as well as citations for other violations being written.
- Lieutenant Carl D. Steinhart attended a one-day Death Scene Investigation course.
- Officer Abigail M. Shaeffer attended a five-day Crisis Intervention Training course.
- Officers Seth A. Arnold and Carl J. Bergmark attended a three-day Vehicle Inspection Training course.
- The K-9 motorcycle benefit ride event scheduled for June 23rd has been cancelled due to scheduling conflicts.

8) Correspondence:

- a. Calls for Service - April 2018.
- b. Police Activity Report – April 2018.
- c. Overtime Report – April 2018.
- d. Police Cruiser Mileage Chart – April 2018.

9) Other Business:

Ms. Heilner noted that a resident from the Rockwood Development came to the Mount Joy Township meeting asking for parking enforcement.

Chief Mayberry advised the Commission that the speed limit sign has been relocated on Mount Pleasant Road with several citations already being written.

Ms. Dupler commented on the potential closing of the town's District Justice office indicating the Commission should join with other municipalities to express concern about the closing.

- 10) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, June 26, 2018 beginning at 7:00 P.M, at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

11) Adjournment:

A motion was made by Debra E. Dupler and seconded by Douglas A. Hottenstein to adjourn the meeting at 7:16 P.M.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission