

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on March 27, 2018**

- 1) Lisa S. Heilner called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Lisa S. Heilner led the pledge of allegiance.
- 2) Roll Call: Present – Debra E. Dupler; David W. Sweigart, III; Lisa S. Heilner, and Eric W. Kreider. Absent: Douglas A. Hottenstein.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the February 27, 2018 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of February 1, 2018 through February 28, 2018 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #5-2018 in the amount of \$ 72,525.21; Bill List #6-2018 in the amount of \$ 71,257.75; and ratify payment of all payrolls for the period of February 17, 2018 through March 16, 2018, inclusive, in the amount of \$ 140,497.21, which represents two (2) pay periods.
 - d. NRLCPC Police Pension Plan/Fund: Adopt Resolution No. 1-2018 whereby the police officers of the NRLCPD hired prior to January 1, 2014 are not required to financially contribute into the NRLCPC Police Pension Plan/Fund and, in accordance with the current collective bargaining agreement and effective April 1, 2018, due to the police pension plan's funding level exceeding 85% as set forth in the most recent actuary study, those police officers hired after January 1, 2014 are not required to contribute 2.25% of their gross wages into the Police Pension Plan/Fund for calendar year 2018.

A motion was made by Debra E. Dupler and seconded by David W. Sweigart, III to approve items a. through d. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Pink Patch Project:

Chief Mark Mayberry indicated he received an email about the Pink Patch Project which is held during the month of October, i.e. during Breast Cancer Awareness month. The police officers would wear a pink version of the NRLCPD's patch to raise awareness of breast cancer and to raise funds for a breast cancer organization. Chief Mayberry asked for the Police Commission's approval and help to fund the purchase of the pink version of the NRLCPD patch. Chief Mayberry noted Officer Chuck Tobias got a quote from Emblem Enterprises and 200 patches would cost \$430. There would also be a cost to purchase a shirt for the officers. The police officers participating in the Pink Patch Project would need to make a donation and the NRLCPD would also sell the NRLCPD Pink Patch to raise funds to donate.

A motion was made by David W. Sweigart, III and seconded by Debra E. Dupler to approve support of the Pink Patch Project purchasing 200 patches and 16 shirts. All other members voted in favor of the motion.

6) Advisements:

- The Police K-9 was selected on March 8, 2018. Officer Tyler R. Seidel and K-9 Arlo started the K-9 Academy on March 19, 2018 and training will be completed in 4-5 weeks.
- Officers Randall J. Aument and Seth A. Arnold attended OC Pepper Spray Certification, Baton Certification, and Tactical Handcuffing Training. The training was held by Safariland International at Derry Township.
- Officer Adam M. Shope attended a one-day Sharpen Your Edge training course for street officers.
- Officer Abigail M. Shaeffer attended a three-day Interview Course.
- Officers Abigail M. Shaeffer and Frank M. Jones, III attended ARIDE (Advanced Roadside Impaired Driving Enforcement) Training. Every Officer in the Department has all the DUI training needed for enforcement.

7) Correspondence:

- a. Calls for Service – February 2018.
- b. Police Activity Report – February 2018.
- c. Overtime Report – February 2018.
- d. Police Cruiser Mileage Chart – February 2018.

8) Other Business:

Ms. Dupler asked if Officer Tobias has been helping with investigations. Chief Mayberry noted that Officer Tobias has been doing criminal investigations since Detective Henry's been out due to surgery. Detective Ember is back on full duty and Detective Henry plans to return to light duty in the next 2 weeks. Chief Mayberry commented on the good job Officer Tobias has done filling in.

Chief Mayberry noted National Drug Take Back will be held at Giant from 10:00 a.m. to 2:00 p.m. on April 28, 2018.

Mr. David Sweigart, III asked about having a sign put in at College and Clover Road indicating oncoming traffic does not stop. Chief Mayberry indicated no accidents have been reported there, but the officers will keep tabs on the intersection.

- 9) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, April 24, 2018 beginning at 7:00 P.M, at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

10) Adjournment:

A motion was made by David W. Sweigart, III and seconded by Debra E. Dupler to adjourn the meeting at 7:29 P.M.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission