

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on February 27, 2018**

- 1) Lisa S. Heilner called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Lisa S. Heilner led the pledge of allegiance.
- 2) Roll Call: Present – Debra E. Dupler; Douglas A. Hottenstein; Lisa S. Heilner, and Eric W. Kreider. Absent: David W. Sweigart, III.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the January 23, 2018 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of December 1, 2017 through December 31, 2017 and January 1, 2018 through January 31, 2018 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #2-2018 in the amount of \$ 76,154.80; Bill List #3-2018 in the amount of \$ 13,469.10 and Bill List #4 in the amount of \$ 20,005.27; and ratify payment of all payrolls for the period of January 20, 2018 through February 16, 2018, inclusive, in the amount of \$ 146,826.80, which represents two (2) pay periods.

A motion was made by Debra E. Dupler and seconded by Douglas A. Hottenstein to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

- 5) Advisements:
 - Arrangements have been made with Castle's K-9 to select NRLCP's Police K-9 on March 8, 2018.
 - Aggressive Driving Enforcement will be conducted from March 19, 2018 through April 29, 2018. The NRLCPD was allocated \$5,200.00 dollars for the enforcement period.
 - Officers Kenton L. Whitebread, Sr., Michael D. Shetter, Abigail M. Shaeffer, and Chief Mark E. Mayberry attended a one-day Mental Health First Aid Training course.
 - Officer Gavin C. Kline assisted with instructing a Standardized Field Sobriety Training course.
 - Officers Randy Aument and Seth Arnold got free slots to attend Control Force Training.
 - The Township Road Department helped the Police Department move everything out of Merts Drive.
 - The SUV has been repaired and the car should have the repairs completed soon.
 - Kris Hart would like to have a car show in conjunction with the bike show to benefit the K-9 showing.
- 6) Correspondence:
 - a. Calls for Service – January 2018.
 - b. Police Activity Report – January 2018.
 - c. Overtime Report – January 2018.
 - d. Police Cruiser Mileage Chart – January 2018.
- 7) Other Business: Ms. Dupler commented she has seen trading occurring at the Safe Exchange. Chief Mayberry mentioned he had noticed the same.
- 8) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, March 27, 2018 beginning at 7:00 P.M., at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

9) Adjournment:

A motion was made by Debra E. Dupler and seconded by Douglas A. Hottenstein to adjourn the meeting at 7:10 P.M.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission