

**Minutes of the Regular Meeting of the  
Northwest Regional Lancaster County Police Commission  
Held on January 23, 2018**

- 1) Lisa S. Heilner called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Lisa S. Heilner led the pledge of allegiance.
- 2) Roll Call: Present – Debra E. Dupler; Douglas A. Hottenstein; Lisa S. Heilner, Eric W. Kreider and David W. Sweigart, III. Absent: None.

3) Organize for Year 2018:

A motion was made by David W. Sweigart, III and seconded by Debra E. Dupler to appoint Lisa S. Heilner as Chair. All members voted in favor of the motion.

A motion was made by David W. Sweigart, III and seconded by Lisa S. Heilner to appoint Douglas A. Hottenstein as Vice Chair. All members voted in favor of the motion.

A motion was made by Debra E. Dupler and seconded by David W. Sweigart, III to appoint Richard E. Forry as Secretary/Treasurer. All members voted in favor of the motion.

- 4) Announce Executive Session: Ms. Lisa Heilner indicated an Executive Session was held immediately preceding this meeting to discuss personnel matters.
- 5) Public Comment: None.
- 6) Consent Calendar:

a. Approval and ratification of the minutes of the December 19, 2017 meeting.

b. Accept and ratify 1) the Treasurer's Report for the period of December 1, 2017 through December 31, 2017 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.

c. Approve payment of all bills via Bill List #26-2017 in the amount of \$ 79,138.04; Bill List #1-2018 in the amount of \$ 59,662.92; and ratify payment of all payrolls for the period of December 9, 2017 through January 19, 2018, inclusive, in the amount of \$ 212,185.60, which represents three (3) pay periods.

A motion was made by Debra E. Dupler and seconded by David W. Sweigart, III to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

7) Safe Exchange Parking Signs:

Chief Mayberry reported the cameras are installed and the signs for the "Safe Exchange" parking will be installed by the end of the week and once they are in place, the public will be informed.

8) K-9 Fund Raising – Sons of the American Legion, Mount Joy American Legion Post 185:

Chief Mayberry indicated The Sons of the American Legion, Mount Joy, would like to host a K-9 fund raising event here at the municipal complex on June 23, 2018. The event will involve a motorcycle ride, first responder demonstrations/displays and will be a good time to have a meet and greet with Officer Seidel.

Chief Mayberry noted that the Dog Academy training starts March 19, 2018 for Officer Seidel who will pick out the best dog for the K-9 Unit and will return in April. Mr. Forry indicated approximately \$42,000 has been raised at this point.

Officer Tobias is doing Detective work right now as Detective Ember was out due to hand surgery and Detective Henry will be out for a couple months due to surgery.

9) Advisements:

- The K-9 Truck has arrived and was dropped off at Wolf Pack for graphics and 911 Rapid Response for outfitting of the equipment.

- Officer Charles A. Tobias and Detective Kenneth M. Henry attended a one-day Criminal Investigator Seminar at the Pennsylvania State Police Academy.

10) Correspondence:

- a. Calls for Service – December 2017.
- b. Police Activity Report – December 2017.
- c. Overtime Report –December 2017.
- d. Police Cruiser Mileage Chart – December 2017.

11) Other Business:

Ms. Dupler asked if any cruisers are to be replaced in 2018. Chief Mayberry indicated one cruiser is budgeted for. Cars 1 and 3 are the next to be replaced and when the cruiser is ordered, the car he is driving will be rotated into the fleet and he will take one of the older cars.

Ms. Heilner asked if pricing was obtained on speed limit enforcement. Chief Mayberry indicated he met with a representative from Traffic Logic who indicated most agencies use signs you put on poles costing approximately \$4,000 and mentioned they are working on a carbon fiber unit that would be available in March and it will be lighter, have more features and pricing will be better.

- 12) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, February 27, 2018 beginning at 7:00 P.M, at the Mount Joy Township Municipal Complex, 8853 Elizabethtown Road, Elizabethtown, PA 17022. Mr. Sweigart noted he will not be able to attend the February 27, 2018 meeting as he will be out of town.

13) Adjournment:

A motion was made by Mr. David W. Sweigart, III and seconded by E.W. Krieder to adjourn the meeting at 7:21 P.M.

Respectfully submitted,

Richard E. Forry  
Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission