

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on July 25, 2017**

- 1) John O. Yoder, III called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. John O. Yoder, III led the pledge of allegiance.
- 2) Roll Call: Present – John O. Yoder, III; Debra E. Dupler; Philip F. Dunn; and Lisa S. Heilner. Absent: Douglas A. Hottenstein.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the June 27, 2017 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of June 1, 2017 through June 30, 2017 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #13-2017 in the amount of \$ 58,197.17; Bill List #14-2017 in the amount of \$ 14,554.30; and ratify payment of all payrolls for the period of June 24, 2017 through July 21, 2017, inclusive, in the amount of \$ 151,654.71, which represents two (2) pay periods.

A motion was made by Debra E. Dupler and seconded by Lisa S. Heilner to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Base Station Radio System:

Chief Mark Mayberry indicated this item had been discussed at the previous meeting with the Commission asking he talk to Sage. Chief Mayberry contacted Sage Technology and never received a response. Chief Mayberry noted he had spoken with 911 Rapid Response and expressed concerns about the labor rate of the quote which they then lowered to an in-shop labor rate bringing the amount to \$2,735.80 for the installation of the base station radio system in the newly renovated Police Department.

A motion was made by Debra E. Dupler and seconded by Douglas A. Hottenstein to authorize the Chief of Police to sign the price quote from 911 Rapid Response (Q-5751) approving the installation of the base station radio system in the Police Department in the amount of \$2,735.80. All other members voted in favor of the motion.

6) Disposition of Office Furniture:

Chief Mayberry noted the Elizabethtown Fire Company contacted the department indicating they were interested in acquiring 10 to 15 office chairs. Commissioner John Yoder, III recommended donating the remaining furniture to Northwest EMS, Rheems Fire Company and similar agencies.

A motion was made by Lisa S. Heilner and seconded by Debra E. Dupler to donate 10 to 15 chairs to the Elizabethtown Fire Company. All other members voted in favor of the motion.

A motion was made by Debra E. Dupler and seconded by Philip F. Dunn to donate any remaining furniture to first responders. All other members voted in favor of the motion.

7) Columbia Canine Campaign:

Chief Mayberry indicated Mike and Connie Beury were in attendance as representatives of the Columbia Canine Campaign to discuss the establishment of a K-9 Unit. Chief Mayberry noted they have been an asset to the Department giving fund raising ideas as well as financial support. Ms. Beury informed the Commission that the Columbia Canine Campaign will be donating half the cost of the canine at the time of the purchase. The Commission expressed their appreciation to the Beury's for the assistance given to the Department by the Columbia Canine Campaign.

8) Police Department Facilities:

Chief Mayberry noted the furniture has been delivered and noted the chair arms do not swing out and are working with Phillips Office Solutions to remedy the situation. Ms. Debra Dupler asked if August 10 is still the target date with Chief Mayberry indicating it was.

9) Advisements:

- National Night Out Update – Fireworks Agreement has been signed and fireworks have been scheduled. Chief Mayberry noted there is an issue with lighting due to construction and Gene Oldham is working to have the issue resolved. Fire Police will be handling traffic control for a donation.
- The Elizabethtown VFW Post 5667 will be holding a K-9 fundraising event on August 19, 2017. Ms. Dupler indicated she and Officer Seidel will be contacting businesses for donations.

10) Officer of the Year Award:

Detective Frank Ember, Jr. presented Officer Charles A. Tobias with the Northwest Regional Lancaster County Police Department Officer of the Year Award as voted by the Police Association in recognition of Officer Tobias' outstanding dedication and commitment to duty, community and fellow officers.

11) Correspondence:

- a. Calls for Service – June 2017.
- b. Police Activity Report – June 2017.
- c. Overtime Report – June 2017.
- d. Police Cruiser Mileage Chart – June 2017.

12) Other Business: None

13) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, August 22, 2017 beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 8853 Elizabethtown Road, Elizabethtown, PA 17022.

14) Adjournment:

A motion was made by Debra E. Dupler and seconded by Philip F. Dunn to adjourn the meeting at 7:17 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission