

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on April 25, 2017**

- 1) John O. Yoder, III called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. John O. Yoder, III led the pledge of allegiance.
- 2) Roll Call: Present – John O. Yoder, III; Lisa S. Heilner; Debra E. Dupler; and Douglas A. Hottenstein. Absent: Philip F. Dunn.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the March 28, 2017 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of March 1, 2017 through March 31, 2017 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #07-2017 in the amount of \$ 45,212.89; Bill List #08-2017 in the amount of \$ 10,445.37; and ratify payment of all payrolls for the period of March 18, 2017 through April 14, 2017, inclusive, in the amount of \$ 139,686.51, which represents two (2) pay periods.

A motion was made by Lisa S. Heilner and seconded by Debra E. Dupler to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Aggressive Driving Enforcement - Update:

Chief Mark Mayberry indicated the Aggressive Driving Enforcement runs from March 20 to April 30, 2017. All money allocated to the Department (\$5,675.00) was used. The Department made 151 driver contacts and issued 155 traffic citations and warnings. Enforcement was done on the following roadways: North Market Street, PA Route 283, Cloverleaf Road, Mount Gretna Road, Colebrook Road and Harrisburg Avenue.

6) Police Department Facilities:

Ms. Dupler noted some change orders are being taken care of as a cell door did not have a window or a tray pass through with Ms. Heilner indicated construction is still on schedule. Chief Mayberry noted that Justin with Mount Joy Township has been great to work with.

7) Advisements:

- Northwest Regional Lancaster County Police Department has been approved to participate in the Buckle Up program from May 15 to June 4, 2017. The NRLCPD was allocated \$3,330.00 dollars for enforcement.
- Officer Gavin Kline is attending the second part of his Drug Recognition Expert (DRE) training. Officer Kline is at White Deer Run conducting drug evaluations and will be taking his DRE exam on May 1st.
- Detective Frank H. Ember, Jr. attended a four day Instructor Development Training.
- Officer Kristopher N.W. Hart attended a four day Less Lethal Training.
- Lieutenant Carl D. Steinhart attended a one day Less Lethal Bean Bag Shotgun Instructor Certification Training.
- Officer Seth A. Arnold attended a Crime Scene Photography Class.
- Officer Charles A. Tobias attended a Pre-Employment Background Class.

8) Correspondence:

- a. Calls for Service – March 2017.
- b. Police Activity Report – March 2017.
- c. Overtime Report – March 2017.
- d. Police Cruiser Mileage Chart – March 2017.

9) Other Business:

Chief Mayberry indicated Lieutenant Steinhart, Officer Seidel and himself went to Cassell K-9 at the West Shore to look at dog training and talk to the handlers. Cassell K-9 trains in the fall and early spring with costs approximately \$11,450.00 for dog and training. Council indicated they would like to start the program in early spring. Ms. Heilner asked what type of dog the department would be getting. Chief Mayberry noted you can get either a single purpose dog where the dog just finds narcotics or explosives or a dual-purpose dog which can find narcotics, track and bite if necessary indicating his preference would be for a dual-purpose dog.

Ms. Dupler asked what the status was on the new cruisers. Chief Mayberry noted that the cars should be built in the next couple of weeks so by the middle to end of the month they should be delivered.

- 10) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, May 23, 2017 beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

11) Adjournment:

A motion was made by Debra E. Dupler and seconded by Lisa S. Heilner to adjourn the meeting at 7:17 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission