

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on February 28, 2017**

- 1) John O. Yoder, III called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. John O. Yoder, III led the pledge of allegiance.
- 2) Roll Call: Present – John O. Yoder, III; Lisa S. Heilner; Debra E. Dupler; and Douglas A. Hottenstein. Absent: Philip F. Dunn.
- 3) Executive Session:
Mr. John O. Yoder, III indicated an Executive Session was held immediately preceding this meeting to discuss personnel matters.
- 4) Public Comment: None.
- 5) Consent Calendar:
 - a. Approval and ratification of the minutes of the January 24, 2017 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of January 1, 2017 through January 31, 2017 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #/02-2017 in the amount of \$ 36,682.57; Bill List #03-2017 in the amount of \$ 20,809.73; and Bill List #04-2017 in the amount of \$ 37,858.18; and ratify payment of all payrolls for the period of January 21, 2017 through February 17, 2017, inclusive, in the amount of \$ 131,370.56, which represents two (2) pay periods.Douglas A. Hottenstein noted that the January 24, 2017 minutes need to be amended to show he was not at the meeting and did not make a motion.
A motion was made by Debra A. Dupler and seconded by Lisa S. Heilner to approve items a. through c. of the Consent Calendar with the amendment to the January 24, 2017 minutes reflecting Douglas A. Hottenstein was not in attendance and did not make a motion. All other members voted in favor of the motion.
- 6) Purchase of 2017 Dodge Chargers:
Chief Mark Mayberry noted the Commission had received in their packet a copy of quotes received and would like to take two (2) vehicles out of patrol rotation and assign to Detective Henry and to Lieutenant Steinhart. The current vehicle operated by Lieutenant Steinhart has mechanical and electrical issues with a trade-in value of \$2,500. The other vehicle would be assigned to Chief Mayberry who is currently driving a 2008 Dodge Charger which would be traded in for \$1,800. The two (2) vehicles being taken out of patrol would be the 2014 Dodge Charger with 91,000 miles on it and the other vehicle is a Ford Interceptor with 84,000 miles on it and Car 7, the 2012 Dodge Charger would also be traded in. Mr. Hottenstein noted that due to budgetary reasons over the past couple of years only one (1) vehicle was purchased annually. Mr. Forry indicated two (2) are budgeted for each year and there would be enough funds remaining from 2016 to purchase the third.
A motion was made by Debra A. Dupler and seconded by Lisa S. Heilner to approve the purchase of three (3) 2017 Dodge Chargers. All other members voted in favor of the motion.
- 7) 2012 Dodge Charger - Disposition:
Mr. Richard Forry indicated this was discussed at the last meeting with Chief Mayberry noting this vehicle was being traded in and was included in the quotes mentioned above.
- 8) Police Pension Plan – Disability Retirement:

Mr. Forry noted he and Detective Henry were reviewing what was approved by the current contract to make sure all items to be addressed in the Pension Plan were implemented. In reviewing the contract, it was noted that disability retirement had not been included. Detective Henry noted that prior to regionalization, it was negotiated for the removal of the social security offsets for pension and the disability pension portion was not removed. When regionalization occurred, the plan continued to state there is a 75% social security offset for the disability portion only. The verbage should indicate if a person is disabled on the job and cannot continue as a police officer, that person should get his police pension. The current verbage that needs removed states that disability means inability to engage in any substantial employment. Mr. Forry noted the above was agreed to in the contract negotiations and the offset was always thought to have been taken care of in 2001 and the actuary will need to do a cost analysis to remove the 75% offset.

A motion was made by Debra E. Dupler and seconded by Lisa S. Heilner to authorize Conrad Siegel to correct verbage and review the Police Pension Plan documents. All other members voted in favor of the motion.

9) Police Department Facilities:

Detective Ken Henry noted the interior has the gridwork for the ceiling, lights, air conditioning with the electrical components and outlets installed. Chief Mayberry noted the bathroom floors have been installed. Detective Henry noted the posts for the overhang for the carport were installed, noting that the contractor indicated July may be ready for move-in. Mr. Yoder recommended an open house once the department has moved in.

10) Advisements:

- Sergeant Michael R. Bryant and Sergeant Daniel L. George, Jr. completed a week-long First Line Supervisory Training Class.
- Officer Seth A. Arnold completed a two-day Crime Scene Management Class.
- Officer Kristopher N.W. Hart completed a two-day Taser Instructor Certification Course.
- The three officers interested in becoming K-9 Officers completed a one-day familiarization training session with the Harrisburg City K-9 Unit.

11) Correspondence:

- a. Calls for Service – January 2017.
- b. Police Activity Report – January 2017.
- c. Overtime Report – January 2017.
- d. Police Cruiser Mileage Chart – January 2017.

12) Other Business: None.

13) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission to be held on Tuesday, March 28, 2017 beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

14) Adjournment:

A motion was made by Debra E. Dupler and seconded by Douglas A. Hottenstein to adjourn the meeting at 7:20 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission