

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on September 27, 2016**

- 1) John O. Yoder, III called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. John O. Yoder, III led the pledge of allegiance.
- 2) Roll Call: Present – John O. Yoder, III, Lisa S. Heilner and Gerald G. Cole. Absent: Douglas A. Hottenstein (arrived at 7:02 P.M.) and Debra E. Dupler.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the August 23, 2016 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of August 1, 2016 through August 31, 2016 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #/17-2016 in the amount of \$ 26,145.00; Bill List #18-2016 in the amount of \$ 27,702.63; and Bill List 19-2016 in the amount of \$ 77,355.97; and ratify payment of all payrolls for the period of August 20, 2016 through September 16, 2016, inclusive, in the amount of \$ 118,118.30, which represents two (2) pay periods.
 - d. NRLCPC Non-Uniformed Employee Pension Plan Fund – 2017 Minimum Municipal Obligation: Approve and ratify the Commission Treasurer's transmittal of the 2017 Minimum Municipal Obligation Worksheet to the Pennsylvania Municipal Retirement System, PO Box 1165, Harrisburg, PA 17108-1154, for non-uniformed employees.
 - e. NRLCPC Uniformed Employee Pension Plan Fund – 2017 Minimum Municipal Obligation: Approve and ratify the Commission Treasurer's transmittal of the 2017 Minimum Municipal Obligation Worksheet to Conrad Siegel Actuaries, 501 Corporate Circle, PO Box 5900, Harrisburg, PA 17110-0900, for uniformed employees.

A motion was made by Gerald G. Cole and seconded by Lisa S. Heilner to approve items a. through e. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Elizabethtown Grange Presentation:

Scott and Sara Shank and Sue Espenshade, representatives of the Elizabethtown Grange, were in attendance to present the NRLCPD with a check in the amount of \$600.00 from proceeds received at National Night Out.

6) Purchase of X-2 Taser:

Chief Mark Mayberry requested authorization to purchase an X-2 Taser stating the new generation of taser no longer requires the need to reload due to having a dual cartridge.

A motion was made Lisa S. Heilner and seconded by Douglas A. Hottenstein to authorize the purchase of an X-2 Taser in the amount of \$1,200.00 using the donation from the Elizabethtown Grange and budgeted monies. All other members voted in favor of the motion.

7) NRLCPC Christmas Party:

Chief Mark Mayberry noted the Association is having a meeting to discuss the 2016 NRLCPC Christmas Party to be held at Hennigans with a tentative date of December 17, 2016. He will update the Commission at the next meeting with more information.

8) Police Department Facilities:

John O. Yoder, III commented that he drove by the property and saw metal studs in place. Lisa S. Heilner stated the building project is slightly ahead of schedule. Mr. Gerald G. Cole noted they had a walk through and the back wall for the police side has been erected.

9) Advisements:

The new Dodge police cruiser should be arriving in the next couple of weeks. Arrangements have been made with 911 Rapid Response and Wolf Pack to have the necessary items installed.

10) Correspondence:

- a. Calls for Service – August 2016.
- b. Police Activity Report – August 2016.
- c. Overtime Report – August 2016.
- d. Police Cruiser Mileage Chart – August 2016.

11) Other Business:

Chief Mark Mayberry noted that he had been contacted by Worley & Obetz to see if there would be any interest in using their propane vehicle to test and evaluate over a two week period and will provide more information at the next meeting.

Chief Mayberry stated Officer Kenton Whitebread is looking to serve with Halifax as a part-time EMS to keep his certification and requested the Commission's approval.

A motion was made Gerald G. Cole and seconded by Douglas A. Hottenstein to approve Officer Kenton A. Whitebread to serve part-time for the Halifax EMS. All other members voted in favor of the motion.

- 12) Next scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on Tuesday, October 25, 2016 beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

13) Adjournment:

A motion was made by Lisa S. Heilner and seconded by Gerald G. Cole to adjourn the meeting at 7:13 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission