

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on July 26, 2016**

- 1) Debra E. Dupler called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Debra E. Dupler led the pledge of allegiance.
- 2) Roll Call: Present – Debra E. Dupler, Lisa S. Heilner, Douglas A. Hottenstein, and Gerald G. Cole. Absent: John O. Yoder, III.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the June 28, 2016 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of June 1, 2016 through June 30, 2016 subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #/13-2016 in the amount of \$ 49,077.38; Bill List #14-2016 in the amount of \$ 21,232.50; and ratify payment of all payrolls for the period of June 25, 2016 through July 22, 2016, inclusive, in the amount of \$ 119,832.52, which represents two (2) pay periods.

A motion was made by Gerald G. Cole and seconded by Lisa S. Heilner to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Flagger Force Use at National Night Out:

Chief Mark Mayberry indicated he met with Gene Oldham, Township Manager, and Todd Garber, Road Master, of West Donegal Township about the traffic issues during National Night Out. Chief Mayberry requested authorization to utilize Flagger Force traffic services from West Ridge Road out to the parking area at Waste Management during the 2016 National Night Out. The estimated price would be \$1,614.64. Ms. Debra E. Dupler requested that Elizabethtown Fire Police or Londonderry Township Fire Police be contacted and donation made if able to provide coverage for the event. Chief Mayberry stated he would contact the Fire Police and see if they can accommodate coverage for National Night Out.

A motion was made by Gerald G. Cole and seconded by Douglas A. Hottenstein to authorize the utilization of services from Flagger Force during the 2016 National Night Out with a not to exceed cost of \$2,000. All other members voted in favor of the motion.

6) Status of Car #7:

Chief Mark E. Mayberry stated Car #7 was repaired and is back in service. The work performed was under warranty and the trade-in value quoted from Hondru Dodge would be \$5,500. when the new vehicle arrives.

7) Police Department Facilities:

Lisa Heilner stated bids were awarded. Mr. Richard Forry stated a pre-construction meeting was held July 25, 2016. Ms. Lisa Heilner indicated the tentative start date for construction is August 15, 2016. Ms. Debra E. Dupler noted that Chief Mayberry is researching video cameras for a safe area. Chief Mayberry noted this would be a location where custody exchanges can be made with video surveillance.

8) Advisements:

- Officer Randall J. Aument completed Control Force Update Training. Officer Aument is certified as a Defensive Tactics Instructor and hosted the training.
- Officer Adam M. Shope has started his MCSAP Training.

9) Correspondence:

- a. Calls for Service – June 2016.
- b. Police Activity Report – June 2016.
- c. Overtime Report – June 2016.
- d. Police Cruiser Mileage Chart – June 2016.

10) Next scheduled meetings of the Northwest Regional Lancaster County Police Commission will be held on Tuesday, August 23, 2016 beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

11) Adjournment:

A motion was made by Lisa S. Heilner and seconded by Gerald G. Cole to adjourn the meeting at 7:21 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission