

**Minutes of the Regular Meeting of the  
Northwest Regional Lancaster County Police Commission  
Held on July 28, 2015**

- 1) Ralph F. Horne called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Ralph F. Horne led the pledge of allegiance.
- 2) Roll Call: Present –Lisa S. Heilner, Ralph F. Horne, Debra E. Dupler, John O. Yoder, III and Douglas A. Hottenstein. Absent: None.
- 3) Executive Session:

An Executive Session was held immediately preceding this meeting. Any official action to be taken as a result of discussions during the Executive Session will be taken at an advertised meeting of the NRLCPC.

- 4) Public Comment: Marie Martin expressed her concern regarding the situation with Judge Duncan and asked the Commission's policy regarding chain of command when an officer disagrees with a judge. Ms. Martin also asked why Officer Reager was given another chance given the articles she saw in the paper. Ms. Martin also expressed her appreciation as to how respectful Chief Mayberry is and holds him in high regard. Chief Mayberry stated there was no complaint made to the District Attorney's office. Officer Reager sought the opinion of an ADA and that's how the investigation got started. He did not file a complaint. There is no policy as officer's regularly contact the District Attorney's office seeking advice. Chief Mayberry stated Officer Reager was hired in October 2010. An extensive background investigation was conducted prior to that hiring. Officer Reager was reinstated at Pine Grove, and his termination at Middletown was unjustified and he was reinstated there as well. Chief Mayberry stated he felt comfortable hiring him and is comfortable retaining him in the department.
- 5) Consent Calendar:
  - a. Approval and ratification of the minutes of the June 30, 2015 meeting.
  - b. Accept and ratify 1) the Treasurer's Report for the period of June 1, 2015 through June 30, 2015, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
  - c. Approve payment of all bills via Bill List #13-2015 in the amount of \$ 31,352.81; Bill List #14-2015 in the amount of \$ 21,823.61; and ratify payment of all payrolls for the period of June 27, 2015 through July 24, 2015, inclusive, in the amount of \$ 108,744.43, which represents two (2) pay periods.
  - d. Approve the establishment of a "Policy for Procurement of Professional Services Contracts" in accordance with Act 44 of 2009. [This was an observation made by the Auditor General during the most recent audit of the NRLCPC's pension plans].

A motion was made by Debra E. Dupler and seconded by Lisa S. Heilner to approve items a. through d. of the Consent Calendar as presented. All other members voted in favor of the motion.

- 6) Citizen Commendations:

Chief Mark E. Mayberry presented citizen commendations to Jessica Tyson and Wilson Dejesus-Laboy. Both Jessica and Wilson helped save a 3-year-old boy from drowning when he entered the pool area of Shady Oak Apartments unattended and jumped into the pool. Jessica Tyson witnessed the child lunge into the pool and bob under water. Jessica reached in an attempt to save the child despite not being able to swim herself and alerted others. Due to her quick actions, a child was saved. Chief Mayberry stated Wilson Dejesus-Laboy jumped in and got the child and got him out of the pool. Chief Mayberry indicated Wilson was working and unable to attend but will see that he gets the commendation.

7) Police Department Facilities:

Ms. Debra Dupler stated they met with the architect last week relative to the holding tank which needs to be moved. Another walk through was done on the police side and determined which walls need to come down, which the Public Works department will take down. The hope is the bid will go out in the fall.

8) Advisements:

- The Naloxone program has been implemented by the District Attorney's Office and the Naloxone has been deployed with the patrol officers.
- A \$1,000.00 dollar check was received from the Attorney General's Office for the reimbursement of the two Pre-Breath Test Instruments.
- New Commendation and Complaint Forms have been created and are available on our website or can be completed and mailed in. Ms. Dupler noted her appreciation of the use of the website and Facebook in keeping residents informed.
- The NRLCPD has been approved to participate in the Aggressive Driving Enforcement Program starting August 6<sup>th</sup> and ending August 30, 2015.
- Officer Michael R. Bryant completed a week long National Rifle Association Handgun/Shotgun Instructor Certification Training. Officer Bryant will now help conduct firearms training within the Police Department.
- Police Department officers completed active shooter training held at the Donegal High School.

9) Correspondence:

- a. Calls for Service – June 2015.
- b. Police Activity Report – June 2015.
- c. Overtime Report – June 2015.
- d. Police Cruiser Mileage Chart – June 2015.

10) Other Business: National Night Out is August 4<sup>th</sup> at West Donegal Township. There will be fireworks after the event.

11) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on Tuesday, August 25, 2015, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

12) Adjournment:

A motion was made by John O. Yoder, III and seconded by Debra E. Dupler to adjourn the meeting at 7:20 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry  
Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission