

**Minutes of the Regular Meeting of the  
Northwest Regional Lancaster County Police Commission  
Held on June 30, 2015**

- 1) Ralph F. Horne called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Ralph F. Horne led the pledge of allegiance.
- 2) Roll Call: Present –Lisa S. Heilner, Ralph F. Horne, and Douglas A. Hottenstein. Absent: Debra E. Dupler and John O. Yoder, III.
- 3) Public Comment: None.
- 4) Consent Calendar:
  - a. Approval and ratification of the minutes of the May 26, 2015 meeting.
  - b. Accept and ratify 1) the Treasurer's Report for the period of May 1, 2015 through May 31, 2015, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
  - c. Approve payment of all bills via Bill List #11-2015 in the amount of \$ 40,297.85; Bill List #12-2015 in the amount of \$ 49,011.16; and ratify payment of all payrolls for the period of May 16, 2015 through June 26, 2015, inclusive, in the amount of \$ 169,656.67, which represents three (3) pay periods.

A motion was made by Lisa S. Heilner and seconded by Douglas A. Hottenstein to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

- 5) Secondhand Dealers Ordinance:

Chief Mark Mayberry stated he received the latest version from Solicitor Cleary and asked if the Commission had a chance to review and make recommendations as the Mount Joy Township Board was requesting a recommendation from the Commission. Mr. Ralph F. Horne stated he would like to rule out going to the gun shops. Mr. Ralph F. Horne noted that he had talked with LANCO Tactical who indicated they check a website called Hot Gunz to see if guns are stolen. After some discussion it was agreed to table this item to the next meeting.

- 6) Presentation – NRPA Officer of the Year Award:

The Northwest Regional Police Association presented the "NRPA Officer of the Year Award" to Officer Michael R. Bryant. The Association noted Officer Bryant's attitude to solid police work and his outstanding example to others. Officer Bryant's commitment to public safety is proven regularly as he conducts child safety seat inspections and takes extra time to explain child safety seats to parents.

- 7) National Night Out:

Chief Mark Mayberry stated the National Night Out event is scheduled to be held on August 4, 2015. Fireworks will be held as part of the event. Chief Mayberry asked how the Commission would cover some of the costs. West Donegal Township is donating \$500 towards the fireworks. Lisa Heilner stated she will have it as an agenda item at the Mount Joy Township July meeting. Chief Mayberry indicated the Department could post something on the website requesting donations from businesses. \$2,500 is the minimum order for fireworks.

- 8) Police Department Facilities:

Ms. Lisa Heilner stated most of the inside demolition has been completed. Chief Mark Mayberry had a meeting regarding security. Ms. Heilner indicated the Request for Proposal has been completed for hiring a firm to do the site plan. Once the site plan is completed, it will go out for bid.

9) Advisements:

- Officer Gavin C. Kline received the 2014 Top Gun Award for his work in arresting Driving-Under-the-Influence drivers. Officer Kline received an award for the Pennsylvania DUI Association.
- NRLCPD participated in the National Buckle Up Enforcement Program. The enforcement period was conducted from May 18 through May 31. A total of 107 citations were issued.
- On June 6, 2015, a Sobriety Check Point was conducted in the 2200 block of South Market Street. Seven (7) drivers were arrested for Driving-Under-the-Influence.
- Lieutenant Carl D. Steinhart attended a 3-day Leadership Conference.
- Officers Kristopher N.W. Hart, Tyler R. Seidel, Adam M. Shope and Charles A. Tobias attended a 2-day Drug Interdiction School.
- Officers Tyler R. Seidel, Adam M. Shope and Harry R. Cleland, Jr. attended a 1-day Street Level Drug Interdiction School.

10) Correspondence:

- a. Calls for Service – May 2015.
- b. Police Activity Report – May 2015.
- c. Overtime Report – May 2015.
- d. Police Cruiser Mileage Chart – May 2015.

11) Other Business: None.

12) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on Tuesday, July 28, 2015, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

13) Adjournment:

A motion was made by Lisa S. Heilner and seconded by Doug A. Hottenstein to adjourn the meeting at 7:19 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry  
Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission