

**Minutes of the Regular Meeting of the  
Northwest Regional Lancaster County Police Commission  
Held on May 26, 2015**

- 1) Ralph F. Horne called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Ralph F. Horne led the pledge of allegiance.
- 2) Roll Call: Present –Lisa S. Heilner, Ralph F. Horne, Douglas A. Hottenstein, Debra E. Dupler and John O. Yoder, III. Absent: None.
- 3) Public Comment: None.
- 4) Consent Calendar:
  - a. Approval and ratification of the minutes of the April 28, 2015 meeting.
  - b. Accept and ratify 1) the Treasurer's Report for the period of April 1, 2015 through April 30, 2015, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
  - c. Approve payment of all bills via Bill List #09-2015 in the amount of \$ 42,359.62; Bill List #10-2015 in the amount of \$ 22,236.11; and ratify payment of all payrolls for the period of April 18, 2015 through May 15, 2015, inclusive, in the amount of \$ 117,815.81, which represents two (2) pay periods.

A motion was made by Debra E. Dupler and seconded by John O. Yoder, III to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

- 5) Secondhand Dealers Ordinance:

Chief Mark Mayberry stated he did not have any additional information and has not yet heard from Solicitor Cleary in regards to the questions posed. No action will be taken until Solicitor Cleary's review of the ordinance has been received.

- 6) NRLCPC/NRPA Collective Bargaining Agreement – Re: 2016 and 2017 Wages:

Discussion on and, if appropriate, motion to take action relative to establishing wages for all NRLCPD employees for calendar years 2016 and 2017.

A motion was made by Debra E. Dupler and seconded by Lisa S. Heilner to approve the wages for all NRLCPD employees for calendar years 2016 and 2017 as presented. All other members voted in favor of the motion.

- 7) Police Department Facilities:

Mr. Richard Forry indicated a meeting took place on Friday finalizing issues, and Chief Mayberry is to contact Casey Kraus, Township Manager, as to where the key fobs should be placed. Bids should be out in June with the bid opening in early July. Contracts could potentially be awarded at the July 20<sup>th</sup> meeting. Mr. John Yoder asked what the construction time frame was. Ms. Debra Dupler indicated April was still anticipated as the move in date.

- 8) Advisements:

- Officer Michael R. Bryant completed a three day Field Training Officers training course.
- NRLCPD is currently participating in the National Buckle Up Enforcement Program. The enforcement period runs from May 18, 2015 through May 31, 2015. The NRLCPD has been allocated \$3,000.00 dollars.
- On April 30, 2015, Officer Charles A. Tobias did a safety presentation at the Rheems Elementary School.

- On May 4, 2015, Officer Kenton L. Whitebread, Sr. attended a Do the Right Thing presentation at the Bear Creek Elementary School.
- Lieutenant Carl D. Steinhart attended a two day Death Scene Awareness seminar.
- On May 18, 2015, Officer Joshua N. Reager participated at the annual Kid's Day Event at Kinsey's Outdoors.
- On May 19, 2015, Officer Charles A. Tobias entered our 2015 Dodge Charger in a police vehicle car show. Our department vehicle finished in first place.

9) Correspondence:

- a. Calls for Service – April 2015.
- b. Police Activity Report – April 2015.
- c. Overtime Report – April 2015.
- d. Police Cruiser Mileage Chart – April 2015.

10) Other Business:

Ms. Debra Dupler asked that an update be given at the next meeting on the National Night Out event being held August 4, 2015.

- 11) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on Tuesday, June 30, 2015, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Mr. John O. Yoder, III stated he will not be able to attend.

12) Adjournment:

A motion was made by John O. Yoder, III and seconded by Lisa Heilner to adjourn the meeting at 7:12 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry  
 Secretary/Treasurer  
 Northwest Regional Lancaster  
 County Police Commission