

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on April 28, 2015**

- 1) Ralph F. Horne called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Ralph F. Horne led the pledge of allegiance.
- 2) Roll Call: Present –Lisa S. Heilner, Ralph F. Horne, Douglas A. Hottenstein and John O. Yoder, III. Absent: Debra E. Dupler.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the March 24, 2015 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of March 1, 2015 through March 31, 2015, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #06-2015 in the amount of \$ 22,379.09; Bill List #07-2015 in the amount of \$ 39,747.00; Bill List #08-2015 in the amount of \$ 61,176.59; and ratify payment of all payrolls for the period of March 21, 2015 through April 17, 2015, inclusive, in the amount of \$ 115,006.16, which represents two (2) pay periods.

A motion was made by John O. Yoder, III and seconded by Lisa S. Heilner to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

- 5) Secondhand Dealers Ordinance:

Chief Mayberry stated he had not pursued this any further as West Donegal Township wanted to discuss it at the Regional Elected Officials meeting which is the 30th at 7:00 p.m. Chief Mayberry stated he and Detective Ember would be attending to address questions or concerns.

After some discussion, it was agreed to table the ordinance until the next Commission meeting.

- 6) Memorandum of Understanding with County of Lancaster – Re: Nasal Naloxone:

Chief Mark Mayberry noted that the District Attorney's office would like to start a program with Nasal Naloxone which is to reverse the effects of opiate overdoses. This is being funded through a grant the D.A.'s obtained and they are looking to partner with police departments in the county. Chief Mayberry requested a motion be made to approve this beneficial program. Mr. Ralph Horne indicated he understood that initially the D.A.'s office would be handing out the Naloxone and then the police department would replace it. Chief Mayberry stated the District Attorney is going to try to keep it funded. He can't guarantee it, but he's going to have the agency fund it as long as he can. Mr. John Yoder asked what the shelf life is on the Naloxone. Chief Mayberry indicated it was a 2-year shelf life. Training will be taken online.

A motion was made by John O. Yoder, III and seconded by Lisa S. Heilner to approve the Memorandum of Understanding with the County of Lancaster as presented. All other members voted in favor of the motion.

- 7) June 2015 Meeting Date Change:

Discussion on, and if appropriate, motion to change the date from June 23 to June 30, 2015 as the next meeting date of the NRLCPC.

A motion was made by John O. Yoder, III and seconded by Doug Hottenstein to approve changing the NRLCPC meeting date from June 23, 2015 to June 30, 2015. All other members voted in favor of the motion.

8) Knox Box / Key Holder Ordinance:

Mrs. Lisa Heilner indicated this ordinance came before the Board of Mount Joy Township presented by the Fire Company. Mr. Richard Forry stated that the Knox Box would be mounted in a secure place with a key where the Fire Company would know its location so if they are unable to reach the Key Holder, they can enter the property without having to destroy the door. Mr. Forry indicated Mount Joy Township is requesting a recommendation from the Commission.

After some discussion, it was agreed to table the ordinance until a copy is seen.

9) NRLCPC / NRPA Collective Bargaining Agreement – Re: 2016 and 2017 Wages:

Mr. John O. Yoder, III stated he and Debra Dupler met with Officers Henry and Bryant on April 9, 2015 for discussion per the terms of the Agreement in regards to salary for 2016 and 2017. Agreement was made and proposed to the Association of a 4% salary increase for 2016 and 3% for 2017. The Association has ratified that proposal so the Commission would also need to ratify. Detective Ember stated he was not aware of a formal vote being conducted by the Association and therefore could not verify the Association had ratified the proposal.

After some discussion, it was agreed that this item would be tabled until the Association puts it in writing.

10) Police Department Facilities:

Mrs. Lisa Heilner indicated the Township is still waiting for receipt of the plans.

11) Advisements:

- The 2015 Dodge Chargers are in service with all equipment operational.
- The new Fujitsu mobile computers are in service.
- Officer Seth A. Arnold came off Field Training Status last week.
- Officer Kristopher N.W. Hart and Officer Gavin C. Kline attended a Driving Under the Influence Seminar.
- Officer Michael D. Shetter and Officer Joshua N. Reager completed a three day Accident Investigation Training.
- On 17 April 2015, Officer Kenton L. Whitbread, Sr. participated in a First Responders event at the Hope Community Church for approximately 80 home schooled children.
- The Aggressive Driving has been completed with 77 traffic citations being issued.

12) Correspondence:

- a. Calls for Service – March 2015.
- b. Police Activity Report – March 2015.
- c. Overtime Report – March 2015.
- d. Police Cruiser Mileage Chart – March 2015.

13) Other Business:

Chief Mark Mayberry stated Officer Mike Shetter is handling the National Night Out which is scheduled for August 4, 2015. Mr. Ralph Horne indicated a permit is not required for fireworks. The technician is required to have the required permits and licenses.

Mr. John Yoder III asked if enforcement had been done on Zeager Road. Chief Mayberry noted enforcement had been done and two citations were written. Officers Cleland and Arnold were scheduled to go down today. A part-time officer will be appointed to enforce both Zeager Road and Bainbridge Road.

- 14) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on Tuesday, May 26, 2015, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

15) Adjournment:

A motion was made by John O. Yoder, III and seconded by Lisa Heilner to adjourn the meeting at 7:24 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission