

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on March 24, 2015**

- 1) Ralph F. Horne called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Ralph F. Horne led the pledge of allegiance.
- 2) Roll Call: Present – Debra E. Dupler, Lisa S. Heilner, Ralph F. Horne, Douglas A. Hottenstein and John O. Yoder, III. Absent: None.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the February 24, 2015 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of February 1, 2015 through February 28, 2015, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #04-2015 in the amount of \$ 21,205.02; Bill List #05-2015 in the amount of \$ 33,603.41; and ratify payment of all payrolls for the period of February 21, 2015 through March 20, 2015, inclusive, in the amount of \$ 111,407.54, which represents two (2) pay periods.

A motion was made by Debra E. Dupler and seconded by Lisa S. Heilner to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Secondhand Dealers Ordinance:

Chief Mark Mayberry stated he received the ordinance from the Commission's Solicitor, Josele Cleary. After reviewing the ordinance, a couple of questions arose. Chief Mayberry stated he emailed his questions to Attorney Cleary but has not yet heard back from her. Chief Mayberry recommended the Commission read over the LEDS ON-LINE ordinance and discuss it at the next meeting when he has more information. He also noted that an application will need to be created for secondhand dealers to submit. This site is used to track stolen items being sold on-line. Detective Frank Ember stated he met with Representative Hickernell in order to get a state law created with a database, but that will move slowly. Detective Ember noted the agreement is just so NRLCPC can access the LEDS ON-LINE database. Ralph Horne asked if it is necessary to have an ordinance to have access to the site. Detective Ember said no, but having an ordinance would be more beneficial if someone is stealing in our area and selling in our location. Lisa Heilner asked if there any businesses involved currently? Detective Ember noted there are businesses involved and the ordinance would require them to keep records.

- a. Effective Date: What date should be utilized as the effective date for the ordinance and the agreement for accessing the website/software?
- b. Review of Ordinance: Are any additions or corrections needed?
- c. Review of Agreement for Use of Website/Software.
- d. Discussion on and, if appropriate, motion to take action relative to the proposed secondhand dealers ordinance and agreement.

After some discussion, it was agreed to table the ordinance until the next Commission meeting.

A motion was made by John O. Yoder, III and seconded by Debra E. Dupler to authorize joining LEDS ON-LINE. All other members voted in favor of the motion.

6) Police Department Facilities:

Debra Dupler stated no additional information has been received. The architect is supposed to get in touch with the final plans next month to be approved and go out for bid in May. Mr. John Yoder asked if construction would

start in the summer? Mr. Richard Forry indicated bonding would need to be completed so construction would probably not start until July. Ms. Dupler indicated the Public Works Department has started taking down walls that were able to come down.

7) Advisements:

- The vehicles being traded in have been picked up by Hondru Dodge.
- The two new 2015 Dodge Chargers should be in service in the next couple of weeks.
- The new mobile in-car computers are scheduled to be installed the first week of April 2015.
- The NRLCPD will be participating in the Aggressive Driving Enforcement Program from March 23rd through May 3rd, 2015.

8) Correspondence:

- a. Calls for Service – February 2015.
- b. Police Activity Report – February 2015.
- c. Overtime Report – February 2015.
- d. Police Cruiser Mileage Chart – February 2015.

9) Other Business:

Chief Mayberry stated the two new PBT's have been received and are in service. The grant has been submitted.

- 10) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on Tuesday, April 28, 2015, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

11) Adjournment:

A motion was made by John O. Yoder, III and seconded by Debra E. Dupler to adjourn the meeting at 7:25 P.M to an Executive Session. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission