

**Minutes of the Regular Meeting of the  
Northwest Regional Lancaster County Police Commission  
Held on February 24, 2015**

- 1) Ralph F. Horne called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Ralph F. Horne led the pledge of allegiance.
- 2) Roll Call: Present – Debra E. Dupler, Lisa S. Heilner, Ralph F. Horne, Douglas A. Hottenstein and John O. Yoder, III. Absent: None.
- 3) Public Comment: None.
- 4) Consent Calendar:
  - a. Approval and ratification of the minutes of the January 27, 2015 meeting.
  - b. Accept and ratify 1) the Treasurer's Report for the period of January 1, 2015 through January 31, 2015, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
  - c. Approve payment of all bills via Bill List #02-2015 in the amount of \$ 24,188.44; Bill List #03-2015 in the amount of \$ 47,769.04; and ratify payment of all payrolls for the period of January 24, 2015 through February 20, 2015, inclusive, in the amount of \$ 171,434.95, which represents two (2) pay periods and Officer Bryan J. Ressler's separation payment.

A motion was made by Debra E. Dupler and seconded by Lisa S. Heilner to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

5) Purchase of Pre-Breath Test Instruments:

Chief Mark Mayberry stated he found out about this grant through Officer Gavin Kline. Officer Kline got the information from the PA DUI Association. This grant is to purchase two Alpha Sensor FST pre-breath testing instruments. Representative Hickernell and Judge Duncan have written letters of recommendation. This grant requires that you purchase the instruments and then submit the paperwork to get reimbursed. Chief Mayberry requested approval to purchase two (2) pre-breath test instruments at \$ 500.00 each and submit grant application to the PA Attorney General's Office for reimbursement of the same.

A motion was made by John O. Yoder, III and seconded by Debra E. Dupler to authorize the purchase of two (2) pre-breath test instruments at \$500.00 each and to submit a grant application to the PA Attorney General's Office for reimbursement. All other members voted in favor of the motion.

6) Police Department Facilities:

Ms. Debra E. Dupler stated the Township is meeting on Thursday morning to discuss the budget for the building. Nothing further.

7) Advisements:

- The two new Dodge Chargers have arrived and are in the process of being set up.
- The new mobile car computers have arrived and are in process of being set up. Some items are still on backorder.
- Officer Bryan J. Ressler's Retirement function will be held on Saturday, March 14, 2015, starting at 7:00 P.M. The retirement function will be held at the Middletown Fire Department.
- Officers Gavin Kline and Kristopher Hart caught Seedway burglar.

8) Correspondence:

- a. Calls for Service – January 2015.
- b. Police Activity Report – January 2015.
- c. Overtime Report – January 2015.
- d. Police Cruiser Mileage Chart – January 2015.

9) Other Business:

- 10) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on Tuesday, March 24, 2015, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

11) Adjournment:

A motion was made by John O. Yoder, III and seconded by Debra E. Dupler to adjourn the meeting at 7:14 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry  
Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission