

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on September 23, 2014**

- 1) Debra E. Dupler called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Debra E. Dupler led the pledge of allegiance.
- 2) Roll Call: Present – Debra E. Dupler, Gerald Becker, Lisa S. Heilner, Ralph F. Horne and John O. Yoder, III.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the August 26, 2014 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of August 1, 2014 through August 31, 2014, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report as of August 31, 2014.
 - c. Approve payment of all bills via Bill List #17-2014 in the amount of \$ 25,066.37; Bill List #18-2014 in the amount of \$ 108,812.35; and ratify payment of all payrolls for the period of August 23, 2014 through September 19, 2014, inclusive, in the amount of \$ 113,357.75, which represents two (2) pay periods.

A motion was made by John O. Yoder, III and seconded by Gerald Becker to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

- 5) Update - Sale of Used Police Cruiser – re: 2009 Dodge Charger:

Chief Mark Mayberry stated the cruiser was re-listed for sale on the Ebay auction site and the high bid was \$5,700. The buyer sent an email immediately following the auction stating he would be out of the country for 2 weeks and would be picking the car up upon his return.

- 6) NRLCPCD Computer Server Replacement/Upgrade:

Chief Mark Mayberry noted that the new server was received, and Mike Bridgehouse is in the process of transferring the information to the new server.

- 7) Elizabethtown Regional Booking Center:

Chief Mark Mayberry stated the Elizabethtown Regional Booking Center Agreement was up for renewal and requested approval to renew the agreement for 2015. The agencies who participate are Elizabethtown Borough, Mount Joy Borough, Susquehanna Regional, and NRLCPD.

A motion was made by John O. Yoder, III and seconded by Ralph H. Horne to approve and authorize signing of the Elizabethtown Regional Booking Center Agreement for calendar year 2015. All other members voted in favor of the motion.

- 8) Police Department Facilities:

Ms. Debra Dupler stated Mount Joy Township hired Watkins as the architect and they are out of Fleetwood. Steve Gault, Manager of Mount Joy Township, will be working on drafting a lease for the police department. The architect's estimate of time including the pre-construction, construction we're looking at occupying the building in April of 2016.

9) Advisements:

- Officer Gavin C. Kline is in the process of completing ARIDE (Advance Roadside Impaired Driving Enforcement) Training.
- The Northwest Regional Lancaster County Police Department has been approved to participate in the 2014-2015 Aggressive Driving Enforcement Program.
- National Drug Take Back Event is scheduled for September 27, 2014 at the Giant Food Store from 10:00 A.M. to 2:00 P.M.

10) Correspondence:

- a. Calls for Service – August 2014.
- b. Police Activity Report – August 2014.
- c. Overtime Report – August 2014.
- d. Police Cruiser Mileage Chart – August 2014.

11) Other Business:

Debra Dupler indicated the Commission would like to have a Christmas Party again this year. Chief Mayberry noted the cost was split between the Commission and the Police Association last year and he would check to see if they would be willing to share in the cost again.

A motion was made by John O. Yoder, III and seconded by Gerald Becker to authorize the holding of a Christmas party at a cost of no more than \$750. All other members voted in favor of the motion.

- 12) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on Tuesday, October 28, 2014, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

13) Adjournment:

A motion was made by Ralph F. Horne and seconded by John O. Yoder, III to adjourn the meeting at 7:18 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission