

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on August 26, 2014**

- 1) Debra E. Dupler called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Debra E. Dupler led the pledge of allegiance.
- 2) Roll Call: Present –Debra E. Dupler, Gerald Becker, Lisa S. Heilner, Ralph F. Horne and John O. Yoder, III.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the July 22, 2014 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of July 1, 2014 through July 31, 2014, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report as of July 31, 2014.
 - c. Approve payment of all bills via Bill List #15-2014 in the amount of \$ 3,670.01; Bill List #16-2014 in the amount of \$ 17,912.04; and ratify payment of all payrolls for the period of July 12, 2014 through August 22, 2014, inclusive, in the amount of \$ 155,515.47, which represents three (3) pay periods.
 - d. NRLCPC Non-Uniformed Employee Pension Plan/Fund – 2015 Minimum Municipal Obligation: Approve and ratify the Commission Treasurer's transmittal of the 2015 Minimum Municipal Obligation Worksheet to the Pennsylvania Municipal Retirement System, P.O. Box 1165, Harrisburg, PA 17108-1154, for non-uniformed employees.
 - e. NRLCPC Uniformed Employee Pension Plan/Fund – 2015 Minimum Municipal Obligation: Approve and ratify the Commission Treasurer's transmittal of the 2015 Minimum Municipal Obligation Worksheet to Conrad Siegel Actuaries, 501 Corporate Circle, P.O. Box 5900, Harrisburg, PA 17110-0900, for uniformed employees.
 - f. NRLCPC Police Pension Plan/Fund: Adopt Resolution No. 5-2014 whereby the police officers of the NRLCPCD hired prior to January 1, 2014 are not required to financially contribute into the NRLCPC Police Pension Plan/Fund and those officers hired after January 1, 2014 are required to contribute 2.25% of their gross wages into the Police Pension Plan/Fund for calendar year 2015.
 - g. Section 457 Deferred Compensation Plan Amendment: Adopt Resolution No. 6-2014 whereby the Section 457 Deferred Compensation Plan Document is revised by inserting language permitting loans to be made by plan participants from their individual accounts and establishing administrative procedures therefore.

A motion was made by John O. Yoder, III and seconded by Ralph F. Horne to approve items a. through g. of the Consent Calendar as presented. All other members voted in favor of the motion.

- 5) Update - Sale of Used Police Cruiser – re: 2009 Dodge Charger:

Chief Mark Mayberry stated the cruiser was advertised for sale on the Ebay auction site and the high bid was \$6,600. from a bidder located in Ohio. The bidder was contacted and has failed to follow through. Chief Mayberry stated Hondru Dodge would take trade-ins and would also take cruisers to auction for a fee. The Commission's solicitor would need to be contacted to see what the requirements would be for this process. The Commission directed Chief Mayberry to advertise the cruiser for sale on the Ebay auction site for a second time.

- 6) NRLCPCD Computer Server Replacement/Upgrade:

Chief Mark Mayberry noted that the computer server has failed 3-4 times. Mike Bridgehouse has given a quote of \$6,000. for the cost of a new server and installation. This server would be able to be moved to Fairview and gets

the Department in compliance and would also help the car computers last longer. Chief Mayberry requested approval to replace the 8 year old server.

A motion was made by John O. Yoder, III and seconded by Ralph H. Horne to authorize the replacement/upgrade of the NRLCPD's computer server. All other members voted in favor of the motion.

7) Presentation of Commendation:

Chief Mark E. Mayberry presented a commendation and medal of Distinguished Service to Officer Ali Boutorabi for his apprehension of two persons involved in numerous burglaries and vehicle break-ins.

8) Police Department Facilities:

Ms. Debra Dupler stated Mount Joy Township received RFP's for architectural firms, and the committee is meeting this evening to review the proposals submitted.

9) Advisements:

- The NRLCPD received a check for \$1,000. from the Elizabethtown VFW Post 5667.
- Aggressive Driving Enforcement update. A total of 91 traffic citations were issued during the enforcement period.
- Lieutenant Carl D. Steinhart completed Grant Writing Training.

10) Correspondence:

- a. Calls for Service – July 2014.
- b. Police Activity Report – July 2014.
- c. Overtime Report – July 2014.
- d. Police Cruiser Mileage Chart – July 2014.

11) Other Business:

- 12) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on Tuesday, September 23, 2014, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

13) Adjournment:

A motion was made by Ralph F. Horne and seconded by John O. Yoder, III to adjourn the meeting at 7:19 P.M. to Executive Session. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission