

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on July 22, 2014**

- 1) Debra E. Dupler called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Debra E. Dupler led the pledge of allegiance.
- 2) Roll Call: Present –Debra E. Dupler, Gerald Becker, Lisa S. Heilner, Ralph F. Horne and John O. Yoder, III.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the June 24, 2014 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of June 1, 2014 through June 30, 2014, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report as of June 30, 2014.
 - c. Approve payment of all bills via Bill List #13-2014 in the amount of \$ 10,460.13; Bill List #14-2014 in the amount of \$ 51,267.35; and ratify payment of all payrolls for the period of June 14, 2014 through July 11, 2014, inclusive, in the amount of \$ 111,246.82, which represents two (2) pay periods.

A motion was made by Ralph F. Horne and seconded by Lisa S. Heilner to approve items a. through c. of the Consent Calendar as presented. All other members voted in favor of the motion.

- 5) Update - Sale of Used Police Cruiser – re: 2009 Dodge Charger:

Chief Mark Mayberry stated the cruiser had been advertised for sale on the Ebay auction site and the high bid was \$6,600. The bidder is located in Ohio, has been contacted and are waiting for him to contact the office to arrange transportation.

- 6) West Donegal Township Substation:

Chief Mark E. Mayberry stated that the West Donegal Township substation is operational and has been advertised in the newspaper and posted on Facebook.

- 7) Police Department Facilities:

Ms. Debra Dupler noted that Mount Joy Township did receive the letter from the Police Commission stating the Department wanted to move to Fairview. The Township Manager is currently putting out an RFP for an architect. Ms. Dupler indicated a committee had been requested to be established and representing Mount Joy Township would be herself and Dave Sweigart. Chief Mayberry stated Lieutenant Steinhart and himself would be on the committee. John Yoder would be on the Committee to represent West Donegal Township. Mr. Yoder noted that typically once the RFP is returned an interview process is then scheduled. Ms. Dupler indicated a lease should be drawn up by the end of the year with construction beginning next year. Mr. Richard Forry stated once bids are returned from the contractors, then an agreement could be drafted between the Township and the Commission.

- 8) Correspondence:

- a. Calls for Service – June 2014.
- b. Police Activity Report – June 2014.
- c. Overtime Report – June 2014.
- d. Police Cruiser Mileage Chart – June 2014.

- 9) Other Business: Officer Michael Shetter has coordinated National Night Out which will be held August 5, 2014 from 6:00 pm to 9:00 pm at the West Donegal Township municipal property.
- 10) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on Tuesday, August 26, 2014, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.
- 11) Adjournment:

A motion was made by John O. Yoder, III and seconded by Ralph F. Horne to adjourn the meeting at 7:23 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission