

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on November 20, 2013**

- 1) John O. Yoder, III called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. John O. Yoder, III led the pledge of allegiance.
- 2) Roll Call: Present – John O. Yoder, III, Debra E. Dupler, Nancy Z. Garber, Roger M. Snyder and Charles G. Bailey, Jr.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the October 22, 2013 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of October 1, 2013 through October 31, 2013, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #22-2013 in the amount of \$ 23,906.65; Bill List #23-2013 in the amount of \$ 16,724.33; and ratify payment of all payrolls for the period of October 19, 2013 through November 15, 2013, inclusive, in the amount of \$ 100,587.86, which represents two (2) pay periods.

A motion was made by Roger M. Snyder and seconded by Charles G. Bailey, Jr. to approve the Consent Calendar upon the correction of Item #8 of the October 22, 2013 meeting showing Mr. Roger M. Snyder as abstaining from vote. All other members voted in favor of the motion.

5) Letter of Commendation:

Chief Mark E. Mayberry presented a Letter of Commendation to Ms. Emma Smeal for her action on October 20, 2013 when a young female went into labor at a residence on Maytown Road. Ms. Smeal delivered the baby without complication.

6) Police Department Facilities:

Ms. Debra Dupler stated Mount Joy Township received the appraisal on the Fairview Elementary School. This information has been relayed to the Elizabethtown School District and the Township is now waiting for a response for possible purchase of the property. Mr. John Yoder noted the Township would need to make some changes to the existing facilities for the NRLCPD.

7) Advisements:

- The NRLCPD has been approved to participate in the 2014 Aggressive Driving Program.
- The NRLCPD participated in the National Drug Take Back Program on October 26, 2013 at the Giant Food Store. The program gives individuals a way to get rid of unwanted prescription medications. Approximately 130 pounds of prescription medication was turned over to the Drug Enforcement Agency. Ms. Dupler expressed her appreciation of how Officer Whitebread interacted with residents and his handling of this program.
- The NRLCPD received a lot of positive feedback from passing out glow sticks on Trick or Treat Night. The Department purchased 500 glow sticks this year and will plan on purchasing 1,000 next year.
- Officer Charles A. Tobias has completed his forensic training and passed his forensic examination. Officer Tobias will be joining the Lancaster County Forensic Team.

- The new cruisers are expecting to be delivered the third week of December.
- The new website is complete and Officer Tobias is asking for feedback prior to making it live.

8) Correspondence:

- a. Calls for Service – October 2013.
- b. Police Activity Report – October 2013.
- c. Overtime Report – October 2013.
- d. Police Cruiser Mileage Chart – October 2013.

9) Other Business: None.

10) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on December 17, 2013, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

11) Adjournment:

A motion was made by Nancy Z. Garber and seconded by Debra E. Dupler to adjourn the meeting at 7:12 P.M. and retire to Executive Session. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission