

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on August 27, 2013**

- 1) John O. Yoder, III called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. John O. Yoder, III led the pledge of allegiance.
- 2) Roll Call: Present – John O. Yoder, III, Debra E. Dupler, and Nancy Z. Garber. Absent: Roger M. Snyder and Charles G. Bailey, Jr.
- 3) Public Comment: None.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the July 23, 2013 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of July 1, 2013 through July 31, 2013, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #16-2013 in the amount of \$ 2,533.56; Bill List #17-2013 in the amount of \$ 57,747.18; and ratify payment of all payrolls for the period of July 13, 2013 through August 23, 2013, inclusive, in the amount of \$150,604.57, which represents three (3) pay periods.

A motion was made by Nancy Z. Garber and seconded by Debra E. Dupler to approve the Consent Calendar as written. All other members voted in favor of the motion.

- 5) Memorandum of Understanding – Lancaster County Forensic Team:

The NRLCPD has been selected by the Lancaster County District Attorney's Office as a Host Agency for the Lancaster County Forensic Team photography equipment. Training for the new equipment was held on August 27, 2013. Chief Mark Mayberry indicated 5 officers completed this training.

A motion was made by Debra E. Dupler and seconded by Nancy Z. Garber to approve, ratify and confirm the signing of the Memorandum of Understanding by Chief of Police Mark E. Mayberry. All members voted in favor of the motion.

- 6) Elizabethtown Regional Booking Center:

Discussion on and, if appropriate, motion to authorize the renewal of the existing agreement for calendar year 2014. (Projected cost for calendar year 2014 is \$2,321.00). Chief Mayberry noted this is a longstanding agreement that has been in place between Elizabethtown Borough, Mount Joy Borough, and Susquehanna Regional to share costs.

A motion was made by Debra E. Dupler and seconded by Nancy Z. Garber to approve and authorize the renewal of the existing agreement for the Elizabethtown Regional Booking Center for the calendar year 2014. All members voted in favor of the motion.

- 7) Presentation of Letters of Commendation:

Chief Mark E. Mayberry presented Letters of Commendation to Officer Kenton L. Whitebread, Sr. and Officer Harry R. Cleland, Jr. for delivery of a baby on July 13, 2013. Chief Mayberry noted Officer Whitebread has delivered a total of 3 babies during his service with NWRLCPD and the first for Officer Cleland.

- 8) Police Department Facilities:

Debra Dupler indicated contact had been made with the school district about the possible purchase of Fairview but other than that there has been no change in status.

9) Proposed Contract – NRLCPD – Period: 2013-01-01 to 2017-12-31:

Mr. Richard Forry noted there is a tentative agreement that the Negotiating Teams of the Commission and the Regional Police have agreed upon and requested a motion to approve, ratify and confirm the actions taken by the NRLCPC Contract Negotiating Committee, i.e., forwarding of the proposed contract to labor counsel, i.e., Joseph C. Rudolf, Esq., for review and comments which would authorize expenditure of funds to have it reviewed by labor counsel.

A motion was made by Nancy Z. Garber and seconded by Debra E. Dupler to approve ratify and confirm the actions taken by the NRLCPC Contract Negotiating Committee, and to forward the proposed contract to labor counsel, i.e., Joseph C. Rudolf, Esq., for review and comments. All members present voted in favor of the motion.

10) Advisements:

- The NRLCPD has been selected by the Pennsylvania Department of Transportation to participate in “Teen Seat Belt Mobilization Enforcement” scheduled from September 9th through September 22, 2013. Chief Mayberry stated contact is being made with the high school and the vo-tech with students being informed of the criteria is for seatbelt enforcement. After the announcements and handouts, enforcement will commence. The goal of the Teen Mobilization is very specific – to increase belt use among drivers and passengers under the age of 18 and ultimately save young lives. The NRLCPD was awarded \$2,000 to be used during the Teen Seat Belt Mobilization.
- Chief Mark E. Mayberry, Lieutenant Carl D. Steinhart and Officer Harry R. Cleland, Jr. completed the Glock Armors course. The NRLCPD hosted the training which allowed our officers to attend the training for free.
- Lieutenant Carl D. Steinhart completed a week of forensic training with the Lancaster County Forensic Team.

11) Correspondence:

- a. Calls for Service – July 2013.
- b. Police Activity Report – July 2013.
- c. Overtime Report – July 2013.
- d. Police Cruiser Mileage Chart – July 2013.

12) Other Business: Ms. Debra Dupler noted that she had seen NRLCPD officers at the Elizabethtown Fair and commended them for working together with the neighboring municipality for event coverage.

13) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on September 24, 2013, beginning at 7:00 P.M. at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

14) Adjournment:

A motion was made by Debra E. Dupler and seconded by Nancy Z. Garber to adjourn the meeting at 7:16 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission