

**Minutes of the Regular Meeting of the
Northwest Regional Lancaster County Police Commission
Held on July 23, 2013**

- 1) John O. Yoder, III called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. John O. Yoder, III led the pledge of allegiance.
- 2) Roll Call: Present – John O. Yoder, III, Debra E. Dupler, Charles G. Bailey, Jr., Roger M. Snyder and Nancy Z. Garber.
- 3) Public Comment: Ralph Horne asked what the plans are for the location of police headquarters relative to Mount Joy Township. Mr. John Yoder stated there were no definite plans at this point.
- 4) Consent Calendar:
 - a. Approval and ratification of the minutes of the June 25, 2013 meeting.
 - b. Accept and ratify 1) the Treasurer's Report for the period of June 1, 2013 through June 30, 2013, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
 - c. Approve payment of all bills via Bill List #14-2013 in the amount of \$ 17,092.71; Bill List #15-2013 in the amount of \$ 48,283.72; and ratify payment of all payrolls for the period of June 15, 2013 through July 12, 2013, inclusive, in the amount of \$98,221.04, which represents two (2) pay periods.
 - d. Approve and ratify the request from Officer Charles A. Tobias for part-time employment approval per Officer Tobias' memorandum dated July 10, 2013.

A motion was made by Debra E. Dupler and seconded by Charles G. Bailey, Jr. to approve the Consent Calendar as written. Nancy Z. Garber voted in favor of items b. through d. and abstained from item a. as was not in attendance at the June meeting. All other members voted in favor of the motion.

- 5) NRLCPC Year 2012 Audit:

Mr. Philip O. Rudy, CPA of White, Rudy & Company, LLP was in attendance and presented the NRLCPC Year 2012 audit.

A motion was made by Debra E. Dupler and seconded by Charles G. Bailey, Jr. to approve the audit as presented. All members voted in favor of the motion.

- 6) Pilot Club of Lancaster, Inc:

Ms. Cathy Celeski of the Pilot Club of Lancaster, Inc. was in attendance to express their appreciation and to present Certificates of Completion and Training Pins to Officers Daniel L. George, Jr.; Kenneth M. Henry; Charles A. Tobias; and Kenton L. Whitebread, Sr., for the work they have done involving Project Life Saver, an emergency response program to locate quickly and safety persons who wander.

- 7) Presentation of Letter of Appreciation:

Chief Mark E. Mayberry presented a Letter of Appreciation to William Dwain Goretzke. Mr. Goretzke donated 2,000 rounds of ammunition for the NRLCPD's firearm training. The donation was greatly appreciated.

8) Police Department Facilities:

Commissioner Debra E. Dupler stated that Mount Joy Township has not yet made a decision about moving but are looking at various options, one site being Fairview Elementary and recommended the Commission start looking at options. Mr. John Yoder suggested a work session be scheduled to meet with the Mount Joy Township Board to discuss more details. Mr. Charles Bailey, Jr. indicated options being reviewed by the Township are purchasing another piece of ground and building a new facility; purchasing Fairview, demolishing that building and building another facility; or the purchase of a separate piece of ground and building and turning the Merts Drive facility over to the police. Mr. Richard Forry suggested looking at what it would entail to renovate the Merts Drive building to house the police department. Mr. Yoder stated this topic should be added to upcoming agendas.

9) Advisements:

- National Night Out is scheduled to be held on August 6, 2013, from 6:00 P.M. to 9:00 P.M., at the West Donegal Township Municipal Building, 1 Municipal Drive, Elizabethtown, PA 17022.
- Two of the computers purchased from the Ephrata Borough Police Department have been installed in two of the NRLCPD's patrol units. The computers are working great and have been a big benefit.
- Officer Kristopher N.W. Hart was in attendance to meet and greet the members of the NRLCPC.

10) Correspondence:

- a. Calls for Service – June 2013.
- b. Police Activity Report – June 2013.
- c. Overtime Report – June 2013.
- d. Police Cruiser Mileage Chart – June 2013.

11) Other Business: None.

12) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on August 27, 2013, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

13) Adjournment:

A motion was made by Nancy Z. Garber and seconded by Debra E. Dupler to adjourn the meeting at 7:24 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry
Secretary/Treasurer
Northwest Regional Lancaster
County Police Commission