

**Minutes of the Regular Meeting of the  
Northwest Regional Lancaster County Police Commission  
Held on April 23, 2013**

- 1) John O. Yoder, III called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. John O. Yoder, III led the pledge of allegiance.
- 2) Roll Call: Present – John O. Yoder, III, Deb E. Dupler, Nancy Z. Garber and Roger M. Snyder. Absent: Charles G. Bailey, Jr.
- 3) Announce Executive Session:

An Executive Session was held immediately following the March 26, 2013 meeting to discuss personnel issues. No action was taken but any action based on the discussions held during the Executive Session will be taken at an advertised meeting of the NRLCPC.
- 4) Public Comment: None.
- 5) Consent Calendar:
  - a. Approval and ratification of the minutes of the March 26, 2013 meeting.
  - b. Accept and ratify 1) the Treasurer's Report for the period of March 1, 2013 through March 31, 2013, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.
  - c. Approve payment of all bills via Bill List #7-2013 in the amount of \$ 25,713.21; Bill List #8-2013 in the amount of \$ 45,129.68; and ratify payment of all payrolls for the period of March 23, 2013 through April 19, 2013, inclusive, in the amount of \$99,347.13, which represents two (2) pay periods.

A motion was made by Deb E. Dupler and seconded by Roger M. Snyder to approve the Consent Calendar as written. Nancy Z. Garber noted she was not present for item "a". All other members present voted in favor of the motion.
- 6) NRLCPD Operations:

Discussion on and, if appropriate, motion to take action relative to the following:

  - Computer System – Chief Mayberry stated he met with Alan from Virtual October who provided an analysis of the system. He also noted he met with a company named 1234 Microtech and has a meeting scheduled with another IT company called Third Element out of Camp Hill coming in tomorrow. Mike Bridgehouse came in over the weekend and worked on an issue that occurred. More information will be available at the next meeting.
- 7) Presentation – Letter of Appreciation:

Chief Mark Mayberry presented a "Letter of Appreciation" to members of the Elizabethtown Moose Lodge for their generous donation of \$1,000.00 towards the purchase of new Glock duty pistols.
- 8) Presentation – Letters of Commendation:

Chief Mark Mayberry presented "Letters of Commendation" to Officers Michael R. Bryant and Kenneth M. Henry for their work in solving a robbery incident at the Turkey Hill Minit Market, located at 998 North Hanover Street, Elizabethtown, PA 17022.

9) Advisements:

- The Northwest Regional Lancaster County Police Department was approved for a Buckle Up Enforcement Grant running from May 20, 2013 to June 9, 2013. The Police Department was awarded \$2,000.00 in grant money.
- Chief Mayberry noted he had just been informed the Department was awarded additional grant funding for traffic enforcement.
- Officers Charles A. Tobias and Harry R. Cleland, Jr. completed a week of training in Crime Scene Processing/Photography.

10) Correspondence:

- a. Calls for Service – March 2013.
- b. Police Activity Report – March 2013.
- c. Overtime Report – March 2013.
- d. Police Cruiser Mileage Chart – March 2013.

11) Other Business:

Website: Roger M. Snyder indicated he had noticed the website was not up-to-date. Officer Tobias noted he was working on it.

Route 283 Ramp at Cloverleaf Road: Mr. Snyder noted the red light at 283 does not appear to be working properly. Officer Ember stated the actuator line is at the line and people are sitting 5 or 6 feet back and are not hitting the light. It's not a sensor so if someone does not pull up far enough, the light won't change. Deb Dupler noted that Steve Gault, Township Manager, regulates the traffic lights. Mr. Richard Forry indicated he would notify the Township Manager of the issue.

- 12) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on May 28, 2013, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

13) Adjournment:

A motion was made by Nancy Z. Garber and seconded by Roger M. Snyder to adjourn the meeting at 7:13 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry  
Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission