

**Minutes of the Regular Meeting of the  
Northwest Regional Lancaster County Police Commission  
Held on January 22, 2013**

1) Charles G. Bailey, Jr. called the meeting to order at 7:00 P.M. in the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022. Charles G. Bailey, Jr. led the pledge of allegiance.

2) Roll Call: Present – Charles G. Bailey, Jr.; Deb E. Dupler, John O. Yoder, III, Nancy Z. Garber and Roger M. Snyder. Absent: None.

3) Organize for Year 2012:

A motion was made by Deb E. Dupler and seconded by Roger M. Snyder to appoint John O. Yoder, III as Chair. All members voted in favor of the motion.

A motion was made by Charles G. Bailey, Jr. and seconded by Roger M. Snyder to appoint Deb E. Dupler as Vice Chair. All members voted in favor of the motion.

A motion was made by Deb E. Dupler and seconded by Nancy Z. Garber to appoint Richard E. Forry as Secretary/Treasurer. All members voted in favor of the motion.

4) Public Comment: None.

5) Consent Calendar:

a. Approval and ratification of the minutes of the December 19, 2012 meeting.

b. Accept and ratify 1) the Treasurer's Report for the period of December 1, 2012 through December 31, 2012, subject to audit; and 2) the Commission Treasurer's Certificate of Deposit summary report.

c. Approve payment of all bills via Bill List #26-2012 in the amount of \$ 42,443.40; Bill List #1-2013 in the amount of \$ 16,789.83; and Bill List #2-2013 in the amount of \$ 44,008.28; and ratify payment of all payrolls for the period of December 15, 2012 through January 11, 2013, inclusive, in the amount of \$111,501.22, which represents two pay periods.

d. Approve, ratify and confirm the Commission Secretary/Treasurer's rate of compensation for calendar year 2013, as discussed during Executive Session held on December 11, 2012.

e. Approve, ratify and confirm the change in employment status of Ali Boutorabi from part-time patrolman to full-time probationary patrolman, effective January 7, 2013. Mr. Boutorabi will be compensated at the rate of \$26.17 per hour and will serve a one-year probationary period which will expire on January 7, 2014.

Mr. Roger E. Snyder and Mrs. Nancy Z. Garber requested to have item a. considered separately as they wished to abstain from the vote as they had not been in attendance at the December 2012 meeting.

A motion was made by John O. Yoder, III and seconded by Deb E. Dupler to approve items b. through e. of the Consent Calendar as written. All members present voted in favor of the motion.

A motion was made by Deb E. Dupler and seconded by Charles G. Bailey, Jr. to approve item a. of the Consent Calendar as written. Abstaining from this vote was Roger Snyder and Nancy Garber. All other members present voted in favor of the motion.

6) Retirement – Officer Gregory S. Wahl:

PA State Representative David S. Hickernell was in attendance to present a citation from the House of Representatives to Officer Gregory S. Wahl in recognition of his years of exemplary service to the NRLCPD and retirement therefrom.

Officer Frank Ember presented Officer Wahl with a plaque on behalf of the NRLCPD recognizing his outstanding service and achievements through his service with NRLCPD. Officer Ember also awarded Officer Wahl a retirement watch from the Fraternal Order of Police. Lieutenant Steinhart presented Officer Wahl with his duty weapon and Chief Mayberry presented Officer Wahl his badge which has been retired from NRLCPD.

7) Hiring of Full-Time Officers:

Discussion on and, if appropriate, motion to approve, ratify and confirm the hiring of Adam Shope and Tyler Seidel as full-time probationary patrolman, effective February 12, 2013. Mr. Shope and Mr. Seidel will each be compensated at the rate of \$26.17 per hour and will serve a one year probationary period which will expire on February 12, 2014.

A motion was made by Deb E. Dupler and seconded by Charles G. Bailey, Jr. to approve the hiring of Adam Shope and Tyler Seidel as full-time probationary patrolmen, effective February 12, 2013 at the rate of \$26.17 per hour serving a one year probationary period which expires on February 12, 2014. All members present voted in favor of the motion.

District Justice Jayne Duncan was in attendance and swore in Adam Shope and Tyler Seidel as police officers for the NRLCPD.

8) Sale of 2004 Ford Crown Victoria:

Chief Mayberry stated that Mount Joy Township has expressed interest in purchasing the 2004 Ford Crown Victoria. He researched the Blue Book Value of the vehicle with fair condition valued at \$3,000. Chief Mayberry noted that this car is in need of repairs which will cost in the area of \$1,200. After some discussion, the Board agreed to offer the 2004 Ford Crown Victoria to Mount Joy Township for \$1,400.

A motion was made by Roger M. Snyder and seconded by Deb E. Dupler to authorize the sale of the 2004 Ford Crown Victoria to Mount Joy Township at the rate of \$1,400. if so interested and if not interested, to authorize the listing of the vehicle on Ebay for sale. All members voted in favor of the motion.

9) Negotiating Committee – Collective Bargaining Agreement:

Mr. John Yoder noted that since Ralph F. Horne is no longer a member of the NRLCPC, a member of the NRLCPC from West Donegal Township needs to be appointed as part of the “Negotiating Committee” for finalizing the proposed Collective Bargaining Agreement.

A motion was made by Roger M. Snyder and seconded by Deb E. Dupler to appoint John O. Yoder, III to serve as part of the “Negotiating Committee” for finalizing the proposed Collective Bargaining Agreement. All members voted in favor of the motion.

10) Advisements:

- NRLCPD is hosting a Federal Law Enforcement Training Center Advance Interview and Interrogation School at the Lancaster County Public Safety Training Center, January 21<sup>st</sup>, 22<sup>nd</sup> and 23<sup>rd</sup>, 2013. Officers Kenneth M. Henry, Harry R. Cleland, Jr. and Ali Boutorabi will be in attendance.
- Officers Michael R. Bryant and Ali Boutorabi are currently attending training for Advance Patrol Tactics being held at the Lancaster County Public Safety Special Emergency Response Team (SERT).

- NRLCPD received a Letter of Appreciation from the Veterans Motorcycle Ride Committee. NRLCPD assisted with traffic control during a motorcycle ride, January 1, 2013, that benefited Veterans.

11) Correspondence:

- a. Calls for Service – December 2012.
- b. Police Activity Report – December 2012.
- c. Overtime Report – December 2012.
- d. Police Cruiser Mileage Chart – December 2012.

12) Other Business: None.

- 13) Next regularly scheduled meeting of the Northwest Regional Lancaster County Police Commission will be held on February 26, 2013, beginning at 7:00 P.M, at the Mount Joy Township Municipal Building, 159 Merts Drive, Elizabethtown, PA 17022.

10) Adjournment:

A motion was made by Nancy Z. Garber and seconded by Roger M. Snyder to adjourn the meeting at 7:26 P.M. All members voted in favor of the motion.

Respectfully submitted,

Richard E. Forry  
Secretary/Treasurer  
Northwest Regional Lancaster  
County Police Commission